

MODEL EOI FORMAT

Invitation for “Expression of Interest” (EOI)

Expressions of Interest (EOI) are invited from registered coaching institutes for providing faculties for teaching and coaching work for Classes 9th, 10th, 11th, and 12th in Prayas Residential School operated by Tribal Development Department, Government of Chhattisgarh for the academic session **2026–27**.

Expressions of Interest (EOI) are invited from registered coaching institutes for providing faculties for teaching and coaching work for Classes 9th, 10th, 11th, and 12th in Prayas Residential Schools operated by ST, SC and OBC & Minority Development Department, Government of Chhattisgarh for the academic session 2026–27

1. Objective of the Scheme:-

ST, SC and OBC & Minority Development Department, under the “Mukhyamantri Bal Bhavishya Suraksha Prayas Aavasiya Vidyalaya” Scheme operates Prayas Boys’ and Girls’ Residential Schools in the districts of Raipur, Durg, Surguja, Jashpur, Korba, Bastar, Kanker, Balod, Raigarh, Bilaspur, Rajnandgaon, Balrampur and Bijapur.

Under this scheme, selected students who have passed Class 8, are provided school education for Classes 9, 10, 11, and 12 along with foundational coaching for national-level engineering and medical entrance examinations such as NTSE, Science Olympiad, JEE (Main/Advanced), AIIMS, NEET, PET, etc.

Similarly, students selected/passed from Class 10 are provided schooling for Classes 11 and 12 along with preparation for national-level competitive entrance examinations such as Engineering and Medical entrance exams, JEE (Main/Advanced), AIIMS, NEET, CA, CS, CMA, CLAT, PET, etc. The purpose of this preparation is to enable students studying in these institutions to perform well at the national level and secure admission in prestigious institutions. At the same time, these students should also be able to secure positions in the merit list of the Class 10 and 12 Board Examinations conducted by the Chhattisgarh Board of Secondary Education.

The coaching institutions are expected to work with dedication and sensitivity towards the objectives of this scheme, focusing on shaping the future of the admitted students rather than working merely for personal gain.

2. Mode of Operation of the Scheme :-

Under the scheme, the academic and residential infrastructure and other necessary facilities related to the Prayas Schools shall be provided by the Department.

The selected coaching institute through the EOI process shall provide academic staff and study materials (soft and hard copies) for Classes 9th to 12th, reference books for all India

competitive examinations, evaluation facilities, OMR-based tests, and arrangements for OMR machines, etc.

3. Details of the Work :-

Under this scheme, online "Expression of Interest (EOI)" proposals are invited for the following schools:

(Prayas Residential Schools for Scheduled Tribe Boys/Girls)

| S.No. | Prayas School Name | Academic Years | Classes | No. of Students (in each class) (Variable) | Stream (for Classes 11th–12th) | 1% Earnest Money Deposit (EMD) Amount in accordance with the provisions under Sub-rule 4.7 of the Store Purchase Rules, 2002 as amended in 2022 (Amount in INR) |
|-------|---|------------------------------------|-----------------------|--|---|---|
| 1 | Prayas Boys Residential School, Saddu, District Raipur | 2026–27, 2027–28, 2028–29, 2029–30 | 9th, 10th, 11th, 12th | 200 Boys | Mathematics Group (JEE Mains, Advanced & equivalent) NDA Exam separate preparation for 50 students | 6,00,000 |
| 2 | Prayas Girls Residential School, Gudhiyari, District Raipur | 2026–27, 2027–28, 2028–29, 2029–30 | 9th, 10th, 11th, 12th | 155 Girls | Biology Group (NEET & equivalent) | 5,00,000 |
| 3 | Prayas Boys/Girls Residential School, District Durg | 2026–27, 2027–28, 2028–29, 2029–30 | 9th, 10th, 11th, 12th | 75 Boys + 50 Girls | Boys: Biology Stream (NEET & equivalent); Girls: Mathematics Stream (JEE Mains, Advanced & equivalent) | 4,00,000 |
| 4 | Prayas Boys/Girls Residential School, District Bilaspur | 2026–27, 2027–28, 2028–29, 2029–30 | 9th, 10th, 11th, 12th | 75 Boys + 50 Girls | Commerce/Arts Stream (CA, CS, CMA, CLAT & equivalent) | 4,00,000 |
| 5 | Prayas Boys/Girls Residential School, Ambikapur, District Surguja | 2026–27, 2027–28, 2028–29, 2029–30 | 9th, 10th, 11th, 12th | 75 Boys + 50 Girls | Mathematics & Biology Streams (JEE Mains, Advanced, NEET & equivalent) | 4,00,000 |
| 6 | Prayas Boys/Girls Residential School, Jagdalpur, District Bastar | 2026–27, 2027–28, 2028–29, 2029–30 | 9th, 10th, 11th, 12th | 75 Boys + 50 Girls | Mathematics & Biology Streams (JEE Mains, Advanced, NEET & equivalent) | 4,00,000 |
| 7 | Prayas Boys/Girls Residential School, District Kanker | 2026–27, 2027–28, 2028–29, 2029–30 | 9th, 10th, 11th, 12th | 50 Boys + 50 Girls | Mathematics & Biology Streams (JEE Mains, Advanced, NEET & equivalent) | 3,00,000 |
| 8 | Prayas Boys/Girls Residential School, District Korba | 2026–27, 2027–28, 2028–29, 2029–30 | 9th, 10th, 11th, 12th | 50 Boys + 50 Girls | Mathematics & Biology Streams (JEE Mains, Advanced, NEET & equivalent) | 3,00,000 |
| 9 | Prayas Boys/Girls Residential School, District Jashpur | 2026–27, 2027–28, 2028–29, 2029–30 | 9th, 10th, 11th, 12th | 50 Boys + 50 Girls | Mathematics & Biology Streams (JEE Mains, Advanced, NEET & equivalent) | 3,00,000 |
| 10 | Prayas Boys/Girls Residential School, District Raigarh | 2026–27, 2027–28, 2028–29, 2029–30 | 9th, 10th, 11th, 12th | 75 Boys + 50 Girls | Mathematics & Biology Streams (JEE Mains, Advanced, NEET & equivalent) | 4,00,000 |

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| 11 | Prayas Boys/Girls Residential School, Pinakapaar, District Balod | 2026–27, 2027–28, 2028–29, 2029–30 | 9th, 10th, 11th, 12th | 75 Boys + 50 Girls | Mathematics & Biology Streams (JEE Mains, Advanced, NEET & equivalent) | 4,00,000 |
| 12 | Prayas Boys/Girls Residential School, District Rajnandgaon | 2026–27, 2027–28, 2028–29, 2029–30 | 9th, 10th, 11th, 12th | 75 Boys + 50 Girls | Mathematics & Biology Streams (JEE Mains, Advanced, NEET & equivalent) | 4,00,000 |
| 13 | Prayas Boys/Girls Residential School, District Balrampur | 2026–27, 2027–28, 2028–29, 2029–30 | 9th, 10th, 11th, 12th | 75 Boys + 50 Girls | Mathematics & Biology Streams (JEE Mains, Advanced, NEET & equivalent) | 4,00,000 |
| 14 | Prayas Boys/Girls Residential School, District Bijapur | 2026–27, 2027–28, 2028–29, 2029–30 | 9th, 10th, 11th, 12th | 75 Boys + 50 Girls | Mathematics & Biology Streams (JEE Mains, Advanced, NEET & equivalent) | 4,00,000 |

(Prayas Residential Schools for Scheduled Caste Boys/Girls)

| S.No. | Prayas School Name | Academic Years | Classes | No. of Students (in each class) (Variable) | Stream (for Classes 11th–12th) | 1% Earnest Money Deposit (EMD) Amount in accordance with the provisions under Sub-rule 4.7 of the Store Purchase Rules, 2002 as amended in 2022 (Amount in INR) |
|-------|--|------------------------------------|--------------------|--|---|---|
| 1 | Scheduled Caste Prayas Boys Residential School, Patan, District Durg | 2026–27, 2027–28, 2028–29, 2029–30 | 9th 10th 11th 12th | 125 Boys | Mathematics and Biology Stream for Boys (JEE Mains, Advanced, NEET & equivalent) | 4,00,000 |
| 2 | Scheduled Caste Prayas Girls Residential School, District Raipur | 2026–27, 2027–28, 2028–29, 2029–30 | 9th 10th 11th 12th | 125 Girls | Mathematics and Biology Stream for Girls (JEE Mains, Advanced, NEET & equivalent) | 4,00,000 |

(Prayas Residential Schools for Other Backward Class Boys/Girls)

| S.No. | Prayas School Name | Academic Years | Classes | No. of Students (in each class) (Variable) | Stream (for Classes 11th–12th) | 1% Earnest Money Deposit (EMD) Amount in accordance with the provisions under Sub-rule 4.7 of the Store Purchase Rules, 2002 as amended in 2022 (Amount in INR) |
|-------|---|------------------------------------|--------------------|--|---|---|
| 1 | Other Backward Class Prayas Boys Residential School, Saddu, District Raipur | 2026–27, 2027–28, 2028–29, 2029–30 | 9th 10th 11th 12th | 125 Boys | Mathematics and Biology Stream for Boys (JEE Mains, Advanced, NEET & equivalent) | 4,00,000 |
| 2 | Other Backward Class Prayas Girls Residential School, District Bilaspur | 2026–27, 2027–28, 2028–29, 2029–30 | 9th 10th 11th 12th | 125 Girls | Mathematics and Biology Stream for Girls (JEE Mains, Advanced, NEET & equivalent) | 4,00,000 |

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| (i) Date for online publication of Expression of Interest (EOI) | -----/-----/2026 from 03:00 PM onwards. |
| (ii) Pre-Bid Meeting regarding the Expression of Interest | -----/-----/2026 at 02:00 PM. |
| (iii) Last date for submission of proposals online in the prescribed format | -----/-----/2026 up to 03:00 PM. |
| (iv) Opening of received proposals before the committee and technical evaluation | -----/-----/2026 at 03:00 PM. |
| (v) Information regarding other proceedings/details related to the Expression of Interest | will be provided separately. |

4. Duration of the Work :-

The duration of the work will be 04 years (2026–27, 2027–28, 2028–29, and 2029–30). Under normal circumstances, the schools will be operated as follows:

| S.No. | Class | Academic Year | Duration of School Operation |
|-------|------------|---------------|--|
| 01 | Class 9th | 2026–27 | As per the annual calendar issued by the Department or the Assistant Commissioner, Tribal Development. |
| 02 | Class 10th | 2027–28 | |
| 03 | Class 11th | 2028–29 | |
| 04 | Class 12th | 2029–30 | |

Note:

If, under any circumstances, it becomes necessary to change the duration of operation of the institution(s) mentioned above, such changes may be made accordingly. Payment shall be made only for the actual period of school operation.

5. Duration of Contract :-

The duration of the contract shall be four years from the date on which the agreement is executed by the respective District Collector or till last year's Competitive Examination Date.

6. Capacity of Classes :-




For Classes 9th to 12th, a minimum of three sections for each class shall be determined considering the approved intake seats and space available.

7. Duration of Teaching :-

Each teacher/faculty shall be required to conduct a minimum of 8 hours of teaching/coaching and academic work daily. This shall include:

- Teaching of the prescribed syllabus according to Board Examination requirements
- Coaching for competitive examinations
- Maintenance of teacher/faculty diaries
- Preparation of lesson plans
- Checking of homework assignments
- Student-wise performance analysis
- Conducting doubt classes, etc.

Based on these activities, a timetable shall be prepared and submitted to the administrative officer.

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8. Mandatory Qualifications for Teacher/faculty to be Provided for Classes 9th & 10th :-

The primary objective of the scheme is to ensure outstanding achievement of the students in national-level competitive examinations. For this purpose, teaching for Classes 9th and 10th, along with preparation for competitive examinations conducted at that level such as Mathematics, Science, Olympiads, Science Quiz, National Talent Search, etc., shall be imparted through teacher/faculty (Teaching/Coaching Faculty) possessing a high academic background. Accordingly, it shall be mandatory that the teacher/faculty engaged for teaching under the Faculty Development Programme of the coaching institutes are properly trained.

The mandatory qualifications for faculty to be engaged for Classes 9th–10th shall be as follows:

| S.No. | Subject | Minimum No. of Faculty | Essential Qualification |
|-------|-------------|------------------------|--|
| 1 | Mathematics | 01 | Must have passed B.Tech in First Division/equivalent grade from any NIT. OR B.Tech/M.Tech/M.Sc. with First Division/equivalent grade from an AICTE/UGC recognized institution along with GATE qualification. OR M.Sc. in the relevant subject with First Division/equivalent grade from a UGC-recognized university or Government college along with B.Ed qualification. |
| 2 | Physics | 01 | Must have passed B.Tech in First Division/equivalent grade from any NIT. OR B.Tech/M.Tech/M.Sc. with First Division/equivalent grade from an AICTE/UGC recognized institution along with GATE qualification. OR M.Sc. in the relevant subject with First Division/equivalent grade from a UGC-recognized university or Government college along with B.Ed qualification. |
| 3 | Chemistry | 01 | Must have passed B.Tech in First Division/equivalent grade from any NIT. OR B.Tech/M.Tech/M.Sc. with First Division/equivalent grade from an AICTE/UGC recognized institution along with GATE qualification. OR M.Sc. in the relevant subject with First Division/equivalent grade from a UGC-recognized university or Government college along with B.Ed qualification. |
| 4 | Biology | 01 | Must have passed B.Tech (Biotechnology/Biomedical) in First Division/equivalent grade from any NIT institution. OR M.Sc. in the relevant subject with First Division/equivalent grade from a UGC-recognized university/Government college/ autonomous institution along with B.Ed qualification. |
| 5 | Hindi | 01 | Must have passed Postgraduate Degree (M.A.) in the relevant subject with First Division/equivalent grade from a university/Government college/autonomous institution along with B.Ed qualification. |
| 6 | English | 01 | Must have passed Postgraduate Degree (M.A.) in the relevant subject with First Division/equivalent grade from a recognized university/Government college/autonomous institution along with B.Ed qualification. |
| 7 | Sanskrit | 01 | Must have passed Postgraduate Degree (M.A.) in the relevant subject with First Division/equivalent grade from a recognized university/Government college/autonomous institution along with B.Ed qualification. |

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| 8 | Social Science | 01+01 | Must possess a Postgraduate Degree (M.A.) in the relevant subject along with B.Ed from a recognized university/Government college/autonomous institution with First Division/equivalent grade. One subject should be History/Political Science and the other should be Geography/Economics. Note: Two teachers/faculties shall be appointed. One teacher/faculty will teach History /Political Science for the first 15 days of each month, while the other teacher/faculty will teach Geography/Economics for the next 15 days. |
| 9 | Mental Aptitude Test Faculty | 01 | Must have passed B.Tech with First Division/equivalent grade from any NIT institution. OR Must have passed B.Tech/M.Tech/M.Sc. with First Division/equivalent grade from any recognized institution along with GATE qualification. |
| 10 | Psychologist /Career Counsellor | 01+01 | Must possess a graduate degree in the relevant field with First Division/equivalent grade from a university recognized by the Government of India. Female and male counsellor shall be provided separately for girls and boys as per requirement. |
| 11 | Physical Education Teacher/ Yoga Instructor | 01 | (a) Bachelor's Degree in Physical Education (B.P.Ed.) or Graduate/Diploma in Yoga from any legally recognized institution. (b) As per NDA standards, for NDA preparation a retired Army officer shall be appointed separately for physical training. (For Prayas Boys School Saddu, Raipur only) |
| 12 | Project In-charge / Coordinator | 01 | Must possess a Postgraduate Degree in Business Administration with specialization in Human Resource (MBA-HR) from a recognized institution and must have a minimum of 02 years' management experience in an educational institution. |

9. Mandatory Qualifications for Teacher/faculty/Faculty to be Provided for Classes 11th–12th :-

The primary objective of the scheme is to achieve outstanding results in national-level competitive examinations. For this purpose, teaching for Classes 11th and 12th, along with preparation for competitive examinations at that level such as JEE Mains, Advanced, NEET, AIIMS, CA, CS, CMA, CLAT, MBA, etc., shall be imparted through teacher/faculty (Teaching/Coaching Faculty) possessing a high academic background. The teacher/faculty engaged for teaching competitive examinations under the Faculty Development Programme of the coaching institutes should be properly trained.

| S.No. | Subject | Minimum No. of Faculty | Essential Qualification (Only for Mathematics Stream – JEE Mains/Advanced) |
|-------|-------------|------------------------|--|
| 1 | Mathematics | 02 | First Faculty: Must have passed B.Tech with First Division/equivalent grade from any IIT/NIT/IIIT Second Faculty: Must possess M.Sc. along with B.Ed from a recognized university/Government college/autonomous institution with First Division/equivalent grade. OR Must have qualified UGC/CSIR NET or GATE. OR Must possess M.Tech/M.Sc. from IIT/NIT/IIIT with First Division/equivalent grade. |

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| 2 | Physics | 02 | <p>First Faculty: Must have passed B.Tech with First Division/equivalent grade from any IIT/NIT/IIIT</p> <p>Second Faculty: Must possess M.Sc. along with B.Ed from a recognized university/college with First Division/equivalent grade.</p> <p>OR</p> <p>Must have qualified UGC/CSIR NET/GATE.</p> <p>OR</p> <p>Must possess M.Tech/M.Sc. from IIT/NIT/IIIT with First Division/equivalent grade.</p> |
| 3 | Chemistry | 02 | <p>First Faculty: Must have passed B.Tech with First Division/equivalent grade from any IIT/NIT/IIIT</p> <p>Second Faculty: Must possess M.Sc. along with B.Ed from a recognized university/college with First Division/equivalent grade.</p> <p>OR</p> <p>Must have qualified UGC/CSIR NET or GATE.</p> <p>OR</p> <p>Must possess M.Tech/M.Sc. from IIT/NIT/IIIT with First Division/equivalent grade.</p> |

Essential Qualifications for Biology Stream Faculty (NEET/AIIMS)


| S.No. | Subject | Minimum No. of Faculty | Essential Qualification Only for Biology Stream (NEET/AIIMS). |
|-------|------------------|------------------------|---|
| 1 | Biology / Botany | 02 | <p>First Faculty: Must have passed MBBS with First Division/equivalent grade.</p> <p>OR</p> <p>Must possess BDS/MDS with First Division/equivalent grade from a Government institution.</p> <p>Second Faculty: Must possess M.Sc. along with B.Ed from a recognized university/college with First Division/equivalent grade.</p> <p>OR</p> <p>Must have qualified UGC/CSIR NET or GATE.</p> |
| 2 | Physics | 02 | <p>First Faculty: Must have passed B.Tech with First Division/equivalent grade from any IIT/NIT/IIIT</p> <p>Second Faculty: Must possess M.Sc. along with B.Ed from a recognized university/college with First Division/equivalent grade.</p> <p>OR</p> <p>Must have qualified UGC/CSIR NET or GATE.</p> <p>OR</p> <p>Must possess M.Tech/M.Sc. from IIT/NIT/IIIT with First Division/equivalent grade.</p> |
| 3 | Chemistry | 02 | <p>First Faculty: Must have passed B.Tech with First Division/equivalent grade from any IIT/NIT/IIIT</p> <p>Second Faculty: Must possess M.Sc. along with B.Ed from a recognized university/college with First Division/equivalent grade.</p> <p>OR</p> <p>Must have qualified UGC/CSIR NET or GATE.</p> <p>OR</p> <p>Must possess M.Tech/M.Sc. from IIT/NIT/IIIT with First Division/equivalent grade.</p> |

Where both Mathematics and Biology streams are being conducted jointly :

| S.No. | Subject | Minimum No. of Faculty | Essential Qualification Both Mathematics and Biology streams |
|-------|------------------|------------------------|---|
| 1 | Mathematics | 02 | <p>First Faculty: Must have passed B.Tech with First Division/equivalent grade from any IIT/NIT/IIIT</p> <p>Second Faculty: Must possess M.Sc. along with B.Ed from a recognized university/Government college/autonomous institution with First Division/equivalent grade.</p> <p align="center">OR</p> <p>Must have qualified UGC/CSIR NET or GATE.</p> <p align="center">OR</p> <p>Must possess M.Tech/M.Sc. from IIT/NIT/IIIT with First Division/equivalent grade.</p> |
| 2 | Physics | 02 | <p>First Faculty: Must have passed B.Tech with First Division/equivalent grade from any IIT/NIT/IIIT</p> <p>Second Faculty: Must possess M.Sc. along with B.Ed from a recognized university/Government college/autonomous institution with First Division/equivalent grade.</p> <p align="center">OR</p> <p>Must have qualified UGC/CSIR NET or GATE.</p> <p align="center">OR</p> <p>Must possess M.Tech/M.Sc. from IIT/NIT/IIIT with First Division/equivalent grade.</p> |
| 3 | Chemistry | 02 | <p>First Faculty: Must have passed B.Tech with First Division/equivalent grade from any IIT/NIT/IIIT</p> <p>Second Faculty: Must possess M.Sc. along with B.Ed from a recognized university/Government college/autonomous institution with First Division/equivalent grade.</p> <p align="center">OR</p> <p>Must have qualified UGC/CSIR NET or GATE.</p> <p align="center">OR</p> <p>Must possess M.Tech/M.Sc. from IIT/NIT/IIIT with First Division/equivalent grade.</p> |
| 4 | Biology / Botany | 02 | <p>First Faculty: Must have passed MBBS with First Division/equivalent grade.</p> <p align="center">OR</p> <p>Must possess BDS/MDS with First Division/equivalent grade from a Government institution.</p> <p>Second Faculty: Must possess M.Sc. along with B.Ed from a recognized university/college with First Division/equivalent grade.</p> <p align="center">OR</p> <p>Must have qualified UGC/CSIR NET or GATE.</p> |

Essential Qualifications for Commerce Stream (CA, CS, CMA, ICWA)

| S.No. | Subject | Minimum No. of Faculty | Essential Qualification Commerce Stream |
|-------|-------------------------------------|------------------------|---|
| 1 | Commerce Stream (CA, CS, CMA, ICWA) | 04 | <p>First Faculty: Must possess CA/CS/CMA/ICWA qualification</p> <p>Second Faculty: Must possess M.Com along with B.Ed from a recognized university/college with First Division/equivalent grade.</p> <p align="center">OR</p> <p>Must have qualified UGC/NET. This faculty shall teach Accountancy.</p> <p>Third Faculty: Must possess M.Com along with B.Ed from a recognized university/college with First Division/equivalent grade.</p> <p align="center">OR</p> <p>Must have qualified UGC/NET. This faculty shall teach Business Studies.</p> <p>Fourth Faculty: Must possess a Postgraduate Degree in Economics along with B.Ed from a recognized university/college with First Division/equivalent grade.</p> <p align="center">OR</p> <p>Must have qualified UGC/NET.</p> |



Essential Qualifications For Arts Stream (CLAT).

| S.No. | Subject | Minimum No. of Faculty | Essential Qualification Arts Stream |
|-------|--------------------|------------------------|---|
| 1 | CLAT (Arts Stream) | 04 | <p>First Faculty: Must possess a LLB degree with minimum First Division/equivalent grade from a National Law University/Central University/College established by the Government of India.</p> <p>OR</p> <p>LLM degree with minimum First Division/equivalent grade from any recognized institution.</p> <p>Preference shall be given to candidates qualified in UGC/NET/CSIR.</p> <p>Second Faculty: Must possess a Postgraduate degree in Political Science with minimum First Division/equivalent grade and B.Ed. from a recognized University/College.</p> <p>OR</p> <p>Must have qualified UGC/NET in the concerned subject.</p> <p>Third Faculty: Must possess a Postgraduate degree in History with minimum First Division/equivalent grade and B.Ed. from a recognized University/College.</p> <p>OR</p> <p>Must have qualified UGC/NET in the concerned</p> |

Faculty for the following subjects shall be mandatory in all streams.

| S.No. | Subject | Minimum No. of Faculty | Essential Qualification subjects shall be mandatory in all streams |
|-------|--|------------------------|---|
| 1 | Hindi | 01 | <p>Must possess a Postgraduate degree in Hindi Literature with minimum 60% marks/equivalent grade and B.Ed. from a recognized University/College.</p> <p>OR</p> <p>Must have qualified UGC/NET.</p> |
| 2 | English | 01 | <p>Must possess a Postgraduate degree in English Literature with minimum 60% marks/equivalent grade and B.Ed. from a recognized University/College.</p> <p>OR</p> <p>Must have qualified UGC/NET.</p> |
| 3 | Psychological/Career Counsellor | 01+01 | <p>Must possess a Graduation degree in the relevant field from a University/College recognized by the Government of India. (As per requirement, both male and female counsellors shall be made available for boys and girls.)</p> |
| 4 | Physical Education Teacher/Yoga Teacher/ | 01 | <p>Must possess a Bachelor's degree in Physical Education (B.P.Ed.) or a Graduate/Diploma qualification in Yoga from any recognized institution.</p> |
| 5 | Project In-charge/Coordinator | 01 | <p>Must possess a Postgraduate degree in Business Administration with specialization in Human Resources (MBA-HR) from a recognized institution and should have a minimum of 02 years' experience in administration/management in any educational institution.</p> |

10. Procedure for Submission of Application under Expression of Interest (EOI):-

(i) Details of Application Fee and Earnest Money Deposit (EMD)

(a) Interested coaching institutes may download and review the application format, minimum eligibility conditions, security deposit amount, and other relevant information from the Department's website Department Website and the e-Procurement Portal e-Procurement/GeM Portal.

An application fee of 5,000/- (Rupees Five Thousand only) plus applicable GST shall be deposited online.

(b) As per the details mentioned in Clause-03, interested firms shall deposit a separate 1% Earnest Money Deposit (EMD) for each work, in accordance with the provisions under Sub-rule 4.7 of the Store Purchase Rules, 2002 as amended in 2022 before submission of the application.

(ii) Submission of Proposal

Interested coaching institutes shall submit their proposals online through the **three-envelope system**.

The application form shall contain **Part-I**, i.e., the **First Envelope (Mandatory Eligibility Qualification Documents)**, comprising the following -:

| S.No. | Details | | |
|--|---|---------------------|--|
| 1 | The coaching institute applying must be registered under the Government of India or the Government of Chhattisgarh under any one of the following categories of firms/entities: | | |
| | S.No. | Type of Firm/Entity | Registration Requirement |
| | 1 | Partnership Firm | Registration Certificate issued by the Registrar of Firms |
| | 2 | Company Act / LLP | Registration under the Registrar of Companies |
| | 3 | Trust | Trust Registration documents issued by the Registrar |
| | 4 | Society | Registration under the Societies Registration Act, 1860 |
| | 5 | Proprietorship Firm | Registered under the Gumasta Act |
| The institution must have been registered for a minimum period of 03 years prior to 01.04.2025. In case the registration is found to be invalid or any complaint is received, legal action shall be taken against the institution as per applicable rules. | | | |
| Note: Only the original/main firm shall be eligible to apply. Franchise firms shall not be accepted. | | | |
| 2 | The firm must mandatorily possess PAN and registration certificates, and copies of the same shall be enclosed with the application. If any tax exemption has been granted, a certificate issued by the competent authority of the concerned department shall be submitted. In case the work is awarded, billing shall be done through the GST Number registered in the State of Chhattisgarh. | | |
| | S. No. | Document | Details |
| | 1 | PAN | Attach copy of PAN Certificate. |
| | 2 | GST Number | Attach copy of GST Certificate and GST Registration Certificate in Chhattisgarh (if available) |
| | Note: | | |
| 1. Institutions participating in the Expression of Interest (EOI) process and located outside the State of Chhattisgarh shall mandatorily submit the GST Registration Certificate in Chhattisgarh. The work order shall be issued only thereafter. | | | |
| 2. The PAN and GST Number must be in the name of the applicant institution. | | | |

| S.No. | Details | |
|---|---|------------------------------|
| 3 | <p>(I) The average annual turnover of the coaching firm from coaching activities related to competitive examinations during the last three financial years, i.e., 2022–23, 2023–24, and 2024–25, should not be less than ₹100.00 lakh. Income/assets generated from any other activities/business operations conducted by the firm shall not be included in the turnover calculation.</p> <ul style="list-style-type: none"> As proof, the firm shall submit the audited reports and balance sheets for the last three financial years (2022–23, 2023–24, and 2024–25). In addition, a certificate from a Chartered Accountant shall also be submitted, clearly mentioning the separate turnover related to competitive examination coaching activities for each of the above three years. (II) The coaching firm shall submit details of the GST Return (GSTR-1 & 3B) for the month of March 2026 related to the business of coaching activities for competitive examinations. (III) The coaching firm shall attach the Income Tax Return Acknowledgements for the financial years 2022–23, 2023–24, and 2024–25. | |
| | S. No. | Document |
| | 1 | Turnover Certificate |
| | 2 | Audit Report |
| | 3 | Income Tax Return |
| | 4 | GST Return |
| <p>Attach as per the prescribed format (Annexure–EC-5).</p> <p>Attach Audit Reports for the financial years 2022–23, 2023–24, and 2024–25.</p> <p>Attach Income Tax Return documents for the financial years 2022–23, 2023–24, and 2024–25.</p> <p>Attach GST Return (GSTR-1 & 3B) for the month of March 2026.</p> | | |
| 4 | The prescribed amount, as specified in Column (7) of Clause–03, shall be deposited online as Earnest Money Deposit (EMD). | |
| 5 | The coaching firm should not have been blacklisted by any Government/Public Undertaking/Department/Agency in any State within India, nor should any show-cause notice be pending against it. In case any show-cause notice had been issued earlier, the same must have been duly resolved. Further, there should be no pending complaints regarding payment of salaries to teacher/faculty engaged previously. In this regard, a certificate in the prescribed format attached as Annexure EC-08 shall be submitted. | |
| 6 | The applicant must mandatorily be registered under PF/ESI. A copy of the PF/ESI registration certificate shall be enclosed. (EC-09) | |
| | S. No. | Document |
| | 1 | PF Registration Certificate |
| | 2 | ESI Registration Certificate |
| | <p>Attach copy of the Registration Certificate.</p> <p>Attach copy of the Registration Certificate.</p> | |

Note: Joint Venture (JV) and Consortium firms shall not be eligible to participate. Part–I shall contain information/documents from EC-1 to EC-9.

(iii) Part–II of the Application Form




Under this part, separate information/details from TE-1 to TE-10 shall be filled in and submitted in Part–II.

(iv) Part–III of the Application Form (Financial Proposal)

Under this part, the Financial Proposal (Rate Quote) in the prescribed format FB-1 shall be uploaded in the third envelope and also submitted online accordingly.

As stated above, Part–I, Part–II, and Part–III shall be filled online as per the instructions /formats provided.

(v) Out of all applications received, Envelope No. 01 relating to mandatory eligibility qualifications shall be opened first. After scrutiny of the same, only those institutions found eligible shall have their second envelope opened. Thereafter, only those institutions found qualified in the Second Envelope (Technical Qualification) shall have their Third Envelope (Financial Proposal) opened.

Separate intimation shall be provided to the institutions regarding the opening of the Financial Proposal. After technical and financial evaluation by the Selection Committee, the finally selected/successful firm shall be informed separately.

(vi) At the time of opening of applications, the applicant himself/herself or an authorized representative through a valid Power of Attorney may remain present.

Further, a resolution passed by all Partners/Board of Directors/Trustees/Managing Committee of the applicant institution shall also be submitted, clearly mentioning the executant and recipient of the Power of Attorney.

(vii) The Power of Attorney must be compulsorily registered on a Rs.100 stamp paper.

11. Security Deposit :-

(i) (a) After selection of the successful bidder firm and prior to execution of the agreement and issuance of the work order, the firm shall submit an FDR (Fixed Deposit Receipt) equivalent to 3% of the total project cost, calculated on the basis of the approved seats from Classes 9th to 12th of the Prayas Residential School, for each work separately, in favour of the Assistant Commissioner, Tribal Development, District _____. Verification of the FDR submitted by the firm from the concerned bank shall be mandatory.

(b) The amount of 3% FDR shall be refundable after successful completion of the allotted work and release of the final instalment/payment.

(iii) The Security Deposit/FDR amount shall be forfeited in the following circumstances:

(a) If the contracted institution refuses to perform the work as per the agreement.

(b) If the contracted institution abandons/discontinues the work during the contract period.

(c) If the applicant institution obtains the work order by knowingly furnishing false information.

(d) In case the institution fails to pay honorarium/remuneration to the teacher/faculty appointed by it.

(iv) After issuance of the work order, the 1% Earnest Money Deposit (EMD) submitted online prior to tender submission shall be refunded to the institutions/firms.

12. Method for Evaluation of Received Proposals :-

In order to achieve the objectives of the scheme and to give preference to institutions of the highest quality during selection, the received proposals shall be evaluated in accordance with the **Quality Cum Cost Based System (QCBS)**. The evaluation process shall consist of the following two parts:

12.1 Technical Evaluation

Only those firms fulfilling the minimum eligibility criteria shall have their Technical Proposal (Envelope) opened. The Technical Evaluation shall carry a maximum of 100 marks. The evaluation shall be carried out on the basis of the documents submitted and the PowerPoint Presentation, according to the following criteria:

(a) Mathematics (JEE Mains/Advanced) & Biology (NEET)

| S. No. | Particulars | No. of Students / Criteria | Marks | Maximum Marks |
|--------------|---|---|----------------|---------------|
| 1 | Based on average performance during the last 03 years (2022–23, 2023–24, 2024–25), number of students from the institute securing Overall Rank within 10,000 in JEE (Mains) at National Level | 1–100 101–500 Above 500 | 08 16 25 | 25 |
| 2 | Based on average performance during the last 03 years (2022–23, 2023–24, 2024–25), number of students from the institute securing State Rank within 10,000 in JEE (Mains) at Chhattisgarh State Level | 1–10 11–25 Above 25 | 01 02 05 | 05 |
| 3 | Based on average performance during the last 03 years (2022–23, 2023–24, 2024–25), number of students from the institute securing Overall Rank within 20,000 in NEET at National Level | 1–100 101–500 Above 500 | 08 16 25 | 25 |
| 4 | Based on average performance during the last 03 years (2022–23, 2023–24, 2024–25), number of students from the institute securing State Rank within 20,000 in NEET at Chhattisgarh State Level | 1–25 26–50 Above 50 | 01 02 05 | 05 |
| 5 | Average Turnover of the coaching institute during the last 03 years (FY 2022–23, 2023–24, 2024–25) | 100 to 150 lakh Above 150 lakh to 200 lakh Above 200 lakh | 03 07 10 | 10 |
| 6 | Quality of Study Material | — | 10 | 10 |
| 7 | Power Point Presentation on detailed implementation strategy, approach, and methodology of the scheme (attach certified copy) | — | 20 | 20 |
| TOTAL | | | | 100 |

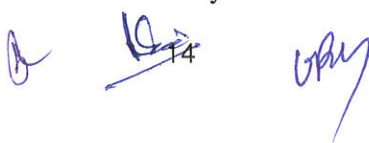
(b) Only for Commerce/Arts Stream (For examinations such as CA, CS, CMA, ICWA, CLAT, Banking, etc.):

| S. No. | Particulars | No. of Students / Criteria | Marks | Maximum Marks |
|--------------|---|---|----------------|---------------|
| 1 | Average number of students coached by the institute at National Level for competitive examinations such as CLAT, CA/CS/CMA/ICWA (final), Banking, etc. during the last 03 years (2022–23, 2023–24, 2024–25) | 1–50 51–100 Above 100 | 13 26 40 | 40 |
| 2 | Average turnover of the coaching institute during the last 03 years (FY 2022–23, 2023–24, 2024–25) | 100 to 150 lakh Above 150 lakh to 200 lakh Above 200 lakh | 06 12 20 | 20 |
| 3 | Quality of Study Material | — | 20 | 20 |
| 4 | Power Point Presentation on detailed implementation strategy, approach, and methodology of the scheme (attach certified copy) | — | 20 | 20 |
| TOTAL | | | | 100 |

12.2 Short-listing of Proposals through Technical Evaluation

(a) Only those institutions securing a minimum of 60% marks out of 100 marks in the Technical Evaluation shall have their Financial Proposal opened online. However, if the number of eligible institutions as mentioned above is less than 03, the condition of minimum 60% marks may be relaxed by the District Collector.

(b) The quality of study material shall be evaluated by a committee of subject experts concerned.



12.3 Evaluation of Financial Proposal

The Financial Proposal shall be evaluated on the basis of the following formula:

$$\text{EF} = 100 \times \text{FM}/\text{F}$$

Where:

- **EF** = Financial Score
- **FM** = Lowest Quoted Price
- **F** = Price quoted in the proposal under consideration

12.4 Final Ranking of Proposals

The final ranking of proposals shall be determined by assigning a weightage of 50% to the Technical Score (ET) and 50% to the Financial Score (EF), and thereafter calculating the combined score. The coaching institutes shall then be ranked in descending order of the total marks obtained. In the interest of the Government, negotiations may also be conducted by the Committee with the successful bidders on the rates quoted by them.

13. Procedure for Allotment of Work to Coaching Institutes :-

(a) Ranking :-

After evaluation of coaching institutes for Prayas Residential School, final ranking shall be prepared and a panel of coaching institutes shall be formed. The institution securing the highest marks shall be placed at the top rank, and a Letter of Acceptance shall be issued to the concerned coaching institute for execution of the work.

(b) Demonstration of Teaching Competency of Faculty :-

Within 15 days from the issuance of the Letter of Acceptance, the coaching institute shall submit the list of faculty/staff fulfilling the prescribed qualifications mentioned in the EOI along with all relevant documents. A panel containing more than one teacher/faculty for each subject shall also be provided so that substitute arrangements can be made whenever required.

The demonstration of teaching competency shall carry a total of **40 marks**. The coaching institute/firm shall arrange demonstration classes of the proposed faculty. A maximum of **02 opportunities** shall be provided for the demonstration. The marking scheme shall be as follows:-

| Criteria | Marks |
|---|----------|
| (i) Academic Qualification, Subject Knowledge, and Understanding of Subject | 20 Marks |
| (ii) Teaching Skills, Behaviour/Personality | 15 Marks |
| (iii) Response to Questions Asked by Subject Experts and Problem-Solving Approach | 05 Marks |

Note: If any faculty member has been removed from Prayas Residential Schools or any other institution due to misconduct or improper behaviour, such faculty member shall not be included in the demonstration process.

(c) Preparations Prior to Execution of Agreement :-

After the final selection of faculty by the coaching institute/firm, within 03 days the coaching institute shall submit the following documents related to all faculties proposed for the school:

- Qualification details/Biodata (along with 02 photographs)
- Educational Certificates
- Aadhaar Card
- Voter ID Card
- Residential Certificate
- Security Deposit Amount details
- Copy of agreement executed with the teacher/faculty, including salary details

Only after submission of the final set of the above documents shall the agreement process be completed and the work order be issued.

(d) Action in Case of Cancellation of Agreement of Coaching Institute/Firm :-

In the event that the coaching institute is unable to perform the work, fails in execution, or the agreement is terminated for any reason, opportunity shall be given to other coaching institutes in the order of merit/ranking obtained in the final evaluation. The work order shall be issued at the same rate quoted by the institution whose agreement is cancelled.

(e) Evaluation of Coaching Institute/Firm :-

Although the agreement with the selected coaching firm shall be executed for Classes 9th to 12th, initially the work order shall be issued only for teaching Classes 9th and 10th. After analysis of the performance/achievement of the students taught by the coaching institute in Classes 9th and 10th, and on the basis of the scheme rules, the Committee shall make recommendations regarding issuance of the work order for Classes 11th and 12th to the coaching firm. If, in the recommendation of the Committee, it is found that the coaching institute has not properly discharged its responsibilities and the progress of students is not up to the expected level, then the existing coaching institute shall not be awarded the work order for Classes 11th and 12th. Further, the withheld 25% amount shall not be released, and the work order for teaching Classes 11th and 12th may be awarded to another coaching institute. For this purpose, the District Collector shall be the competent authority.

14. Committee and its Powers for Evaluation of Proposals Received under the "Expression of Interest (EOI)" :-

(a) The proposals and documents received shall be evaluated by the Committee constituted as per the Scheme Guidelines/Rules. The decision of the Evaluation Committee shall be final, and no correspondence of any kind regarding the evaluation shall be entertained.

(b) Negotiations may be conducted with the most suitable bidder/applicant.

(c) The Evaluation Committee shall have the authority to:

- Reject any proposal.
- Accept any proposal either partially or in full.
- Reject any proposal if, in the opinion of the Committee, the applicant is not capable of executing the work properly.
- Reject the proposal and initiate legal action against the institution if the applicant has furnished false, misleading, or fraudulent information, or has deliberately concealed any information.

15. Responsibilities of the Selected Coaching Institute/Firm :-

(a) Qualification/Expertise of the Faculty to be Provided

The selected coaching institute/firm shall, within one week of the issuance of the agreement and work order, submit to the concerned Assistant Commissioner, Tribal Development/Administrative Officer of the district the list of faculty members who have been selected and finalized through the teaching skill assessment process. The Administrative Officer shall be responsible for re-verifying the faculty list provided by the coaching institute at his/her level and forwarding a report to the District Collector. The faculty members shall commence teaching/coaching activities only after obtaining approval from the District Collector. In the event of the unavoidable absence of an existing faculty member, the coaching institute shall arrange a substitute faculty member possessing equivalent qualifications within a maximum period of three (03) days. If the substitute faculty member possesses the qualifications and experience prescribed under the EOI, he/she shall be presented before the Office of the Assistant Commissioner, Tribal Development for a teaching skill assessment. The substitute faculty member must secure a minimum of 60 percent marks in the assessment. If, despite possessing the qualifications prescribed in the EOI,

a faculty member fails to obtain the minimum prescribed marks in the teaching skill assessment, a penalty shall be imposed on the coaching firm. For determination of such penalty, the concerned Assistant Commissioner, Tribal Development shall submit an immediate proposal to the Headquarters through the District Collector. If it is found that the coaching institute is repeatedly changing faculty members, the agreement may be terminated and the work may be assigned to another suitable coaching institute.

(b) Academic Methodology

The faculty provided by the coaching firm shall be responsible for preparing students to achieve outstanding performance in Board Examinations and Competitive Examinations. Student-wise progress shall be analyzed, and appropriate action plans shall be formulated. Maintaining detailed records of each student's progress shall be mandatory. Each teacher/faculty shall prepare a daily lesson plan and maintain a teacher/faculty diary from the commencement of the academic session. These shall be submitted to the Principal of the institution for approval. Students shall be trained in such a manner as to enhance their critical thinking, creativity, analytical ability, and logical reasoning skills. They shall attain proficiency in Hindi and English languages and possess excellent communication skills. Teaching and coaching shall be imparted in accordance with the curriculum prescribed for Board and Competitive Examinations. Students shall be assessed through weekly, monthly, quarterly, half-yearly, pre-board, and final examinations and their performance shall be evaluated accordingly. Each faculty member shall classify students into excellent, average, and weak categories on the basis of weekly and monthly assessments. Special efforts shall be made to improve the performance of average and weak students and bring them up to an excellent level. Failing to do so may result in deductions from the payments due to the coaching institute.

Each faculty member shall maintain records specifying:

- The subjects in which a student is weak;
- The reasons for such weaknesses; and
- The action plan developed by the faculty member to address them.

A comprehensive student-wise report shall be submitted every month to the Administrative Officer. A review meeting of all faculty members shall be conducted every month, in the presence of the Director/Representative of the coaching institute, under the chairmanship of the Assistant Commissioner, by the 5th day of each month. Following the review, a report shall be submitted to the District Collector by the 10th day of each month.

The coaching institute shall provide students with study materials and evaluation support, including test papers, mock tests/practice papers, online testing facilities, and assessment/evaluation services.

A comprehensive action plan shall be prepared and implemented to improve the academic performance of average and weak students. If there is no improvement in the students' academic progress, the coaching institute and the Administrative Officer shall be jointly held responsible.

(c) Preparation of Students Based on Previous Years' Question Papers

(i) For Classes IX and X

For coaching at the national level, the coaching institute shall conduct a chapter-wise analysis of question papers from the previous five years for each subject (such as Mathematics, Science, Olympiads, Science Talent Examinations, National Talent Search-type examinations, etc.). Based on this analysis, it shall be mandatory to conduct a minimum of 10 Mock Tests before the final examination. The mock tests shall be evaluated, and corrective measures shall be taken to address students' deficiencies and weaknesses identified through the assessment. The departmental authorities may also provide necessary guidance and suggestions in this regard.

(ii) For Classes XI and XII

For coaching at the national level, the coaching institute shall conduct a chapter-wise analysis of question papers from the previous five years for each subject relating to competitive examinations such as Mathematics, Science, JEE Main/JEE Advanced, NEET, CA, CS, CMA, CLAT, NDA, etc. Based on this analysis, it shall be mandatory to conduct a minimum of 10 Mock Tests before the final examination. The mock tests shall be evaluated, and students' shortcomings shall be identified

and addressed through appropriate remedial measures. The departmental authorities may also provide necessary guidance and suggestions in this regard.

(d) Responsibilities of the Psychologist/Career Counsellor

Students studying in the Prayas Residential Schools are required to work very hard to achieve their academic goals. As a result, they may sometimes experience stress, anxiety, and a decline in morale. In such circumstances, the Psychologist/Counsellor shall be responsible for visiting classrooms every day, interacting with students, and assessing their psychological and emotional well-being. Students identified as being under stress or having low morale shall be provided with regular counselling sessions and appropriate support to help them overcome such conditions.

The counsellor shall maintain a date-wise register of all counselling sessions conducted, containing details of:

- The student concerned,
- The nature of the problem identified, and
- The remedial measures or counselling provided to address the issue.

In addition, the counsellor shall, on a weekly basis, display on the notice board important information related to:

- Career opportunities,
- Employment notifications,
- Recruitment announcements, and
- Significant career-related updates obtained through newspapers, employment bulletins, and other relevant sources.

The counsellor shall also conduct weekly guidance sessions/classes to inform students about various career options, educational pathways, and employment opportunities.

(e) Responsibilities of the Project In-Charge/Coordinator

The Project In-Charge appointed by the coaching firm for the Prayas Institution shall be responsible for establishing effective coordination among all teacher/faculty and the Administrative Officer of the Prayas School. The Project In-Charge shall ensure that:

- Teachers/faculties are available as required and maintain regular attendance in the school.
- Teachers/faculties do not remain absent without valid reasons.
- Teachers/faculties receive their remuneration/salary on time by maintaining regular communication with the management of the coaching institute and ensuring monthly payments.

The Project In-Charge shall also ensure that the study materials and other facilities promised by the coaching institute are made available in the school in a timely manner. Further, the Project In-Charge shall be responsible for:

- Ensuring that all students, according to their respective academic streams, complete application forms for relevant National and State-level competitive examinations.
- Ensuring students' participation in such examinations.
- Monitoring and maintaining records of students' attendance and performance in examinations conducted by the faculty.
- Ensuring the availability of monthly question papers, tests, and related academic materials.
- Getting the above records and activities duly verified by the Administrative Officer.

(f) Post-Examination Support

The coaching institute shall remain responsible even after the completion of the Board Examinations and Competitive Examinations. It shall provide students as well as the Department with information and updates regarding examination results and related matters. After the completion of the annual examination of any class, the coaching institute shall, in coordination with the Administrative Officer and the Assistant Commissioner, prepare and implement an action plan for the remaining contract period to provide students with:

- Basic orientation to the curriculum of the next higher class,
- Personality development training,
- English speaking and communication skill development,

- Science model preparation and other creative activities,
- Training and guidance for various academic enrichment programs.

The coaching institute shall ensure the effective implementation of the approved action plan and shall submit a detailed report to the Headquarters regarding:

- The action plan prepared,
- Activities conducted,
- Outcomes achieved, and
- Overall accomplishments of the implementation process.

(g) Code of Conduct for Faculty

Teacher/faculty engaged in teaching and coaching activities shall maintain discipline, conduct, and behavior in accordance with the dignity and decorum of the school. If any subject teacher/faculty violates the legal rights or interests of students, appropriate legal action shall be taken against the concerned teacher/faculty. In this regard, before deploying any teacher/faculty, the concerned coaching institute shall be responsible for:

- Conducting a complete background verification of the teacher/faculty,
- Ensuring the teacher/faculty's suitability for the assignment, and
- Fully informing the Department about all relevant facts and particulars concerning the teacher/faculty. Teacher/faculty appointed for the school shall not be associated with any other coaching institute or private coaching activities during the period of their engagement.

The teacher/faculty shall perform their duties with full commitment, dedication, and devotion towards the school and its students.

16. Residential Facility for Faculty :-

The coaching institute shall provide residential accommodation for faculty members, preferably at a location close to the school premises, as far as practicable.

(a) Educational Arrangements During Emergency Situations

The coaching institutes shall ensure the provision of online teaching and coaching facilities for students whenever required, considering situations such as COVID-19 or any other unforeseen emergency circumstances. No additional payment or compensation shall be admissible for providing such online teaching arrangements.

(b) Verification of Documents

The coaching institute shall be solely responsible for the authenticity and correctness of all certificates and documents submitted along with the proposal. For this purpose, it shall be mandatory for the institute to submit an original notarized affidavit certifying the authenticity of the documents and information furnished.

(c) Daily Working Hours of Faculty for Teaching

Each teacher/faculty shall devote a minimum of 08 (eight) hours per day to teaching and other academic activities related to instruction.

These duties shall include, but not be limited to:

- Preparing daily lesson plans;
- Maintaining a teacher/faculty's diary;
- Evaluating students' homework and assignments;
- Conducting regular classroom teaching;
- Holding doubt-clearing sessions;
- Conducting special classes for weak students;
- Assessing and evaluating students' academic performance.

In addition, the teacher/faculty shall perform any other duties assigned by the Principal or the Administrative Officer from time to time.

17. Mode of Payment to the Coaching Institute :-

(a) Payment Procedure

The following standard procedure has been prescribed for making payments. However, in unavoidable or emergency situations, the Committee may review the procedure and, with the approval of the Head of the Department, prescribe a revised procedure, which shall be binding on all concerned.

I. Contract Period and Performance-Based Continuation

The coaching institutes shall be engaged at a uniform rate for a total period of four years, from the academic session 2026–27 (Class IX) to 2029–30 (Class XII), subject to the prescribed terms and conditions. However, the opportunity to continue teaching students in Classes XI and XII shall be granted to the coaching institute based on the progress and performance of students in Classes IX and X, assessed through the following criteria:

- (a) In the Class X Board Examination, at least 10% of the students should secure more than 90% marks.
- (b) In the Class X Board Examination, at least 80% of the students should secure more than 75% marks.
- (c) In the Class X Board Examination, no student should secure less than 60% marks.
- (d) In competitive examinations (NTSE level) or in assessments conducted on the basis of question papers prepared by the Department, at least 50% of the students should secure more than 40% marks.
- (e) If the performance under the above evaluation criteria varies by up to 2% above or below the prescribed benchmarks, the Committee may take an appropriate decision on the matter.
- (f) In special circumstances, the Committee may relax the prescribed standards and take a decision after duly recording the reasons for such relaxation.

II. Payment of Contract Amount

Out of the total contracted amount for the four-year period (from Class IX to Class XII), calculated on the basis of the number of students admitted, 75% of the contract value shall be paid in different instalments during the four-year period.

The remaining 25% of the contract value shall be retained and paid after completion of the project. This amount shall be calculated and adjusted on the basis of the total number of admitted seats and shall be released based on:

- The teaching services provided by the coaching institute; and
- The performance and achievements of students in Board Examinations and Competitive Examinations.

III. Distribution of the 75% Payment

Out of the 75% payable amount:

- A maximum of 40% shall be paid during the period of Classes IX and X (two years).
- A maximum of 60% shall be paid during the period of Classes XI and XII (two years), in different instalments.

IV. Frequency of Payment

The coaching institute shall submit its payment claim/bill periodically. Efforts shall be made to process the claim after due verification and release the payment by the third month, based on claims submitted every two months.

V. Basis for Calculation of Contract Amount

The contract amount shall be calculated based on:

- The number of students admitted ; and
- The approved contractual rate.

VI. Statutory Deductions

Before every payment, all applicable taxes, duties, statutory deductions, and recoveries shall be deducted in accordance with the prevailing rules and regulations.

18. Method of Payment to the Coaching Institute at Different Stages :-

Procedure for Submission of Claims by the Coaching Institute for Classes IX and X The coaching institute shall submit its payment claim/bill through the prescribed online or offline mode, as determined by the Department, using its GST registration in the State of Chhattisgarh.

The claim shall be submitted by the 5th day of every month, along with the following documents:

- I. Authentic documentary proof of payment made to the faculty members during the relevant month.
- II. Details of the faculty members who were engaged and worked during the month, including their attendance and service particulars, as applicable.

| S. No. | Name of Faculty Approved After Demo | Name of Faculty Actually Engaged/Working | Subject Taught | Number of Days Present During the Month | Number of Days Absent During the Month |
|--------|-------------------------------------|--|----------------|---|--|
| 1 | 2 | 3 | 4 | 5 | 6 |

Note:

A faculty member shall be allowed a maximum of one day of absence/leave in a month. In cases where exemption from the Demo (Demonstration/Teaching Skill Test) has been granted, a copy of the approval/order granting such exemption must be enclosed with the claim documents.

III. List of Students Securing More Than 85% Marks in Academic Assessment

A merit-wise list of students who have secured more than 85% marks, constituting at least 10% of the total students, in the academic assessment shall be submitted.

| S. No. | Name of Student | Marks Obtained Subject-wise (as per the subjects of the class) | | | | | Total Maximum Marks | Total Marks Obtained | Percentage (%) |
|--------|-----------------|--|---------|----------|-------------|------------------|---------------------|----------------------|----------------|
| | | Hindi | English | Sanskrit | Mathematics | Other Subject(s) | | | |
| | | | | | | | | | |

IV. Merit-wise List of Students Securing More Than 70% Marks in Academic Assessment

A merit-wise list of students who have secured more than 70% marks, constituting at least 75% of the total students, in the academic assessment shall be submitted.

| S. No. | Name of Student | Marks Obtained Subject-wise (as per the subjects of the class) | | | | | Total Maximum Marks | Total Marks Obtained | Percentage (%) |
|--------|-----------------|--|---------|----------|-------------|------------------|---------------------|----------------------|----------------|
| | | Hindi | English | Sanskrit | Mathematics | Other Subject(s) | | | |
| | | | | | | | | | |

V. Merit-wise List of the Remaining 15% of Students Securing a Minimum of 60% Marks in Academic Assessment

A merit-wise list of the remaining 15% of students who have secured a minimum of 60% marks in the academic assessment shall be submitted.

| S. No. | Name of Student | Marks Obtained Subject-wise (as per the subjects of the class) | | | | | Total Maximum Marks | Total Marks Obtained | Percentage (%) |
|--------|-----------------|--|---------|----------|-------------|------------------|---------------------|----------------------|----------------|
| | | Hindi | English | Sanskrit | Mathematics | Other Subject(s) | | | |
| | | | | | | | | | |

VI. Merit-wise List of Weak Students in Academic Assessment (Scoring Below 60%)

A merit-wise list of students classified as weak performers in the academic assessment, i.e., those who have secured less than 60% marks, shall be submitted.

| S. No. | Name of Student | Marks Obtained Subject-wise (as per the subjects of the class) | | | | | Total Maximum Marks | Total Marks Obtained | Percentage (%) |
|--------|-----------------|--|---------|----------|-------------|------------------|---------------------|----------------------|----------------|
| | | Hindi | English | Sanskrit | Mathematics | Other Subject(s) | | | |
| | | | | | | | | | |

VII. Merit-wise List of Bright Students from the Perspective of Competitive Examinations

A merit-wise list of bright students who have secured more than 50% marks in assessments conducted from the perspective of competitive examinations shall be submitted in the prescribed format mentioned above.

VIII. Merit-wise List of Average Students from the Perspective of Competitive Examinations

A merit-wise list of average students who have secured more than 40% marks and up to 50% marks in assessments conducted from the perspective of competitive examinations shall be submitted in the prescribed format mentioned above.

IX. Merit-wise List of Weak Students from the Perspective of Competitive Examinations

A merit-wise list of weak students who have secured more than 30% marks and up to 40% marks in assessments conducted from the perspective of competitive examinations shall be submitted in the prescribed format mentioned above.

X. Details of Substitute Faculty Engaged in Place of Absent Faculty

Details of the substitute faculty member(s) engaged in place of absent faculty shall be furnished, including:

| S. No. | Name of Absent Faculty | Details of Substitute Faculty | | Educational Qualification and Experience (as per EOI) |
|--------|------------------------|-------------------------------|----------------|---|
| | | Name | Subject Taught | |
| | | | | |

XI. Certified Class-wise Timetable

A certified class-wise timetable indicating the teacher/faculty assigned and the subjects allotted to them shall be submitted.

XII. Certified Biometric Attendance of Faculty

A certified record of the biometric attendance of all faculty members shall be submitted.

XIII. Teacher/faculty Diary

The Teacher/faculty Diary shall be submitted after being duly certified by the Administrative Officer.

XIV. Lesson Plan

The Lesson Plan shall be submitted after certification by the Administrative Officer, indicating the percentage of syllabus/plan completed in accordance with the approved academic plan.

XV. Monthly Psychological Assessment and Counselling Report

A report of the monthly psychological assessment, counselling activities, achievements, and maintained records/registers conducted by the Psychologist/Career Counsellor shall be submitted, duly certified by the Administrative Officer.

XVI. Monthly Activities and Achievements of Physical Education Teacher/faculty/Yoga Instructor

A report on the monthly activities conducted and achievements attained by the Physical Education Teacher/faculty/Yoga Instructor in relation to students shall be submitted.

XVII. Mental Aptitude Assessment

Details of the curriculum/program conducted under Mental Aptitude Assessment, along with the achievements and performance of students therein, shall be submitted.

XVIII. Details of Study Material Provided to Students

Details of the study materials supplied by the coaching institute to the students shall be submitted, including textbooks, notes, test papers, practice materials, mock tests, online resources, and any other academic support materials provided during the reporting period.

"The following information shall be submitted in the prescribed proforma given below:"

| S. No. | Details of Study Material | Date of Distribution | Signature of Student | Signature of Administrative Officer |
|--------|---------------------------|----------------------|----------------------|-------------------------------------|
| | | | | |

19. Procedure for Submission of Claims by the Coaching Institute for Classes XI and XII :-

The coaching institute shall submit its payment claim/bill through the prescribed online or offline mode, as determined by the Department, using its GST registration in the State of Chhattisgarh. The claim shall be submitted by the 5th day of every month, along with the following documents:

I. Proof of Payment to Faculty

Authentic documentary evidence of payments made to faculty members during the relevant month.

II. Details of Faculty Engaged During the Month

A statement containing details of the faculty members who worked during the month including their deployment and attendance particulars, in the prescribed format.

| S. No. | Name of Faculty Approved After Demo | Name of Faculty Actually Working | Subject Taught | Number of Days Present During the Month | Number of Days Absent During the Month |
|--------|-------------------------------------|----------------------------------|----------------|---|--|
| 01 | 02 | 03 | 04 | 05 | 06 |

Note:

Only one day of absence/leave per month for a faculty member shall be permissible. If exemption from the Demo/Teaching Skill Test has been granted, a copy of the approval/order granting such exemption must be enclosed with the claim documents.

III. Merit List of High-Performing Students in Academic Assessment

A merit list of students who have secured 85% marks or above in the academic assessment, constituting at least 10% of the total students, shall be submitted.

| S. No. | Name of Student | Subject-wise Marks Obtained (as per class curriculum) | | | | | | Total Marks | Marks Obtained | Percentage (%) |
|--------|-----------------|--|---------|-------------|---------|-----------|---------|-------------|----------------|----------------|
| | | Hindi | English | Mathematics | Biology | Chemistry | Physics | | | |
| | | | | | | | | | | |

IV. Merit List of Students Securing More Than 70% Marks in Academic Assessment (Mathematics Group)

A merit list of students belonging to the Mathematics Group who have secured more than 70% marks in the academic assessment, constituting 75% of the students, shall be submitted.

| S. No. | Name of Student | Subject-wise Marks Obtained (as per class curriculum) | | | Total Marks | Marks Obtained | Percentage (%) |
|--------|-----------------|--|---------|-----------|-------------|----------------|----------------|
| | | Mathematics | Physics | Chemistry | | | |
| | | | | | | | |

V. Merit List of Students Securing More Than 70% Marks in Academic Assessment (Biology Group)

A merit list of students belonging to the Biology Group who have secured more than 70% marks in the academic assessment, constituting 75% of the students, shall be submitted.

| S. No. | Name of Student | Subject-wise Marks Obtained (as per class curriculum) | | | Total Marks | Marks Obtained | Percentage (%) |
|--------|-----------------|--|---------|-----------|-------------|----------------|----------------|
| | | Biology | Physics | Chemistry | | | |
| | | | | | | | |

VI. Merit List of Students Securing a Minimum of 60% Marks in Academic Assessment (Remaining 15% of Students of Both Streams)

A merit list of the remaining 15% students of both streams (Mathematics and Biology) who have secured a minimum of 60% marks in the academic assessment shall be submitted.

| S. No. | Name of Student | "Subject-wise Marks Obtained (as per class curriculum)" | | | | | | Total Marks | Marks Obtained | Percentage (%) |
|--------|-----------------|--|---------|-------------|---------|-----------|---------|-------------|----------------|----------------|
| | | Hindi | English | Mathematics | Biology | Chemistry | Physics | | | |
| | | | | | | | | | | |

VII. Merit List of Students Securing Less Than 60% Marks in Academic Assessment (Separate Lists for Both Streams)

Separate merit lists for each stream (Mathematics Group and Biology Group) shall be prepared for students who have secured less than 60% marks in the academic assessment.

| S. No. | Name of Student | Subject-wise Marks Obtained (as per class curriculum) | | | | | | Total Marks | Marks Obtained | Percentage (%) |
|--------|-----------------|--|---------|-------------|---------|-----------|---------|-------------|----------------|----------------|
| | | Hindi | English | Mathematics | Biology | Chemistry | Physics | | | |
| | | | | | | | | | | |

VIII. Merit List of Bright Students from the Perspective of Competitive Examinations

A merit-wise list of bright students who have secured more than 50% marks in competitive examination-oriented assessments shall be furnished in the above prescribed format.

IX. Merit List of Average Students from the Perspective of Competitive Examinations

A merit-wise list of average students who have secured more than 40% marks and up to 50% marks in competitive examination-oriented assessments shall be furnished in the above prescribed format.

X. Merit List of Weak Students from the Perspective of Competitive Examinations

A merit-wise list of weak students who have secured more than 30% marks and up to 40% marks in competitive examination-oriented assessments shall be furnished in the above prescribed format.

XI. Details of Substitute Faculty Engaged in Place of Absent Faculty During the Month Under Review

Details of the Substitute Faculty deployed in place of faculty members who remained absent during the month under consideration shall be furnished in the following format:

| S. No. | Name of Absent Faculty | Details of Substitute Faculty | | Educational Qualification and Experience (as per EOI) |
|--------|------------------------|-------------------------------|----------------|---|
| | | Name | Subject Taught | |
| | | | | |

XII. Teacher/faculty Diary

The Teacher/faculty Diary shall be attached after being duly certified by the Administrative Officer.

XIII. Lesson Plan

The Lesson Plan shall be attached after being duly certified by the Administrative Officer.

XIV. Report of Psychological Health Assessment and Follow-up Activities

A detailed report of the mental health assessment, counselling activities, and follow-up actions undertaken by the Psychologist/Career Counsellor for the students shall be submitted.

XV. Report of Activities Conducted by the Physical Education Teacher/faculty/Yoga Instructor

A report of the monthly activities conducted by the Physical Education Teacher/faculty/Yoga Instructor for students, particularly with reference to NDA aspirants/students, shall be submitted.

XVI. Mental Aptitude Training and Achievement of NDA Students

Details of the curriculum/training imparted under Mental Aptitude Development for NDA students, along with the achievements and performance of students, shall be submitted.

XVII. Activities for Promoting Scientific Temper and Awareness

Details of activities undertaken in Prayas Residential Schools to promote scientific thinking, scientific temperament, and awareness of science among students shall be submitted, including:

- Activities conducted through Science Clubs.
- Celebration of National Science Day and other science-related events.
- Observance of birth anniversaries of eminent scientists.
- Science awareness and innovation programs.
- Any other initiatives aimed at developing scientific curiosity and a scientific outlook among students.

These details should include the nature of activities conducted, participation of students, outcomes achieved, and supporting records/documentation.

20. Deductions/Penalties for Non-Compliance with Prescribed Standards -:

I. Absence of Faculty – Classes IX and X

In the event of absence of a faculty member, a deduction of Rs. 3,000 per day per absent faculty member shall be made for Classes IX and X until a suitable substitute faculty member is arranged.

II. Absence of Faculty – Classes XI and XII

For Classes XI and XII, a deduction of Rs 5,000 per day per absent faculty member shall be made in case of faculty absence. A Substitute Faculty Member shall be considered valid only when the regular faculty member is absent due to a legitimate and justified reason. If a faculty member remains absent for more than three days, prior approval from the Headquarters/Competent Authority must be obtained along with documentary evidence supporting the valid reason for such absence. Failure to obtain such approval may attract further action as per the terms and conditions of the contract.

III. Requirement of Qualified Substitute Faculty

The Substitute Faculty must possess the qualifications prescribed in the EOI and must be made available accordingly. If, under any circumstances, a substitute faculty member is engaged outside the panel of faculty approved/provided under the EOI, a penalty of Rs. 20,000 per substitute faculty per month shall be deducted. If a suitable faculty member is not provided for a period exceeding one month, action for termination of the contract may be considered.

IV. Substitute Faculty from the Approved Panel

No deduction shall be made if the substitute faculty member is provided from the approved faculty panel submitted by the coaching institute.

V. Deduction for Unsatisfactory Academic Performance in School/Board Examinations

Based on monthly assessments of local/school examinations and Board examination preparation:

- At least 10% of students should secure more than 85% marks.
- At least 75% of students should secure more than 70% marks.
- The remaining 15% of students should not secure less than 60% marks.

If these benchmarks are not achieved, a 10% deduction from the monthly payable amount shall be imposed.

VI. Deduction for Unsatisfactory Performance in Competitive Examination Assessments

Based on monthly assessments conducted on the pattern of competitive examinations:

- At least 10% of students should secure more than 50% marks.
- At least 50% of students should secure more than 30% marks.

Failure to achieve these benchmarks shall result in a 10% deduction from the monthly payment.

VII. Non-Completion of Monthly Lesson Plan

If the monthly lesson plan/syllabus targets are not completed as per the approved work plan, a 10% deduction shall be made from the payable amount.

VIII. Non-Supply of Approved Study Material

If the coaching institute fails to provide the approved study material as prescribed in the EOI, 20% of the monthly bill amount shall be deducted.

IX. Additional Penalties

Normally, payment shall be released after applying deductions calculated on the above parameters. However, if the coaching institute fails to discharge its responsibilities properly, the Head of Department may impose additional penalties as deemed appropriate.

X. Basis of Deductions/Penalties

All deductions and penalties shall be calculated on a monthly basis, taking into account the attendance and absence records and other prescribed performance parameters.

21. Scrutiny and Payment of Claims/Bills -:

The coaching institutes/firms shall submit their claims/bills along with all required documents to the Administrative Officer by the 5th day of every month. The Administrative Officer shall be responsible for:

- Verifying the documents submitted by the coaching institutes/firms.
- Cross-checking them with the registers, records, and other documents maintained in the school on a daily/monthly basis, as applicable.
- Certifying the correctness of the records after due verification.
- Completing the scrutiny of the claims/bills within three (03) days.

Thereafter, the Assistant Commissioner, Tribal Development shall examine the claims and, within one week, submit them to the competent authority, i.e., the District Collector, for approval. After approval by the competent authority, the payment process shall be completed as far as possible within a maximum period of fifteen (15) days.

21(a). Payment of the Remaining 25% Amount -:

The remaining 25% of the contracted amount shall be released based on the outcomes achieved through the teaching and coaching services provided by the coaching firm, as reflected in the performance/results of the Class XII students. The payment of this remaining 25% amount shall be made on the basis of the following results and achievements of the students of Class XII:

| S. No. | Particulars | Minimum Achievement Required |
|--------|--|--|
| 01 | Examination results of at least 5% of students in Classes X and XII | Students should secure more than 95% marks |
| 02 | Examination results of at least 90% of students in Classes X and XII | Students should secure not less than 80% marks |
| 03 | Admission to an institution after selection in the final competitive examination for IIT or equivalent B.Tech programme | Minimum 10% of students |
| 04 | Admission to an institution after selection in the final competitive examination for NIT or equivalent B.Tech programme | Minimum 20% of students |
| 05 | Admission to an institution after selection in the final competitive examination for IIIT or equivalent B.Tech programme | Minimum 10% of students |
| 06 | Admission to an institution after selection for the MBBS programme through the NEET Medical Entrance Examination | Minimum 20% of students |
| 07 | Final qualification/selection in CA, CS, CMA, ICWA, CLAT, Banking, or similar professional courses/examinations | Minimum 10% of students |

Note:

- For Mathematics Group (PCM) Schools, the performance indicators at Serial Nos. 1, 2, 3, 4, and 5 shall be applicable.
- For Biology Group (PCB) Schools, the performance indicators at Serial Nos. 1, 2, and 6 shall be applicable.
- For Commerce and Arts Group Schools, the performance indicators at Serial Nos. 1, 2, and 7 shall be applicable.

This means that the release of the outcome-based payment shall be assessed against the relevant criteria applicable to the respective academic stream/group.

21(b). Submission of Documents for Release of Final Payment -:

Upon achievement of the prescribed examination results by the coaching firm as per the above criteria, and after completion of the contract period, the coaching institute shall submit the following duly certified documents to the Administrative Officer along with its claim/bill within 15 days of declaration of the Board Examination and Competitive Examination results of the students:

I. GST Payment and Tax Compliance Documents

A certificate/evidence of GST deposited on previous payments received, along with details of all applicable taxes paid.

II. Proof of Payment to Faculty Members

Documentary proof showing that the remuneration/honorarium payable to the teacher/faculty/faculty engaged for coaching work has been transferred from the coaching institute/firm's bank account directly into the respective faculty members' bank accounts. Such proof may include:

- Bank Statements
- Bank Transfer Certificates
- Payment Confirmation Records

III. Examination Results

Copies/details of:

- Monthly Examination Results
- Quarterly Examination Results
- Half-Yearly Examination Results
- Pre-Board Examination Results
- Final Board Examination Results

IV. Competitive Examination Performance and Admission Proof

Student-wise evaluation records for competitive examinations, along with documentary evidence of:

- Final selection in competitive examinations; and
- Admission secured in the concerned institution/course.

Such evidence shall include admission letters, joining confirmations, or certificates issued by the institution where admission has been obtained.

V. Academic and Attendance Records

Certified copies of:

- Faculty Attendance Records
- Teacher/faculty Diaries
- Lesson Plans
- Any other relevant academic monitoring records maintained during the contract period.

21(c) Verification of Final Claim and Submission of Report -:

The Administrative Officer shall examine and verify the final claim/bill and all duly certified documents received from the coaching institutes. After completing scrutiny and verification within 15 days, the Administrative Officer shall:

- Sign each page of the verified records/documents.
- Prepare an inspection/verification report.
- Submit the report to the Assistant Commissioner, Tribal Development.

Thereafter, the Assistant Commissioner, Tribal Development, after examination of the records, shall submit the proposal along with recommendations to the District Collector within 15 days.

21(d) Final Approval and Release of Payment :-

Upon receipt of the proposal by the District Collector, the matter shall be placed before the District-Level Evaluation Committee constituted for this purpose.

After examination of the proposal, the Committee shall make its recommendations, and the final payment shall be released on the basis of such recommendations.

In exceptional circumstances, such as COVID-19 or other unforeseen situations, where the expected results could not be achieved within the stipulated period, the Committee may:

- Conduct a comparative analysis of the overall examination results; and
- Decide upon an appropriate proportionate deduction (pro-rata deduction), if required, before release of the final payment.

22. General Terms and Conditions of the Contract :-

(i) The interpretation of the contract shall be governed by the laws applicable in India.

(ii) The contract period shall be as specified in the Expression of Interest (EOI) and shall remain valid in accordance with the terms of the contract.

(iii) The assigned work must be completed within the time period specified in the EOI.

(iv) Restriction on Subletting:

If the coaching institution/firm is found to have sublet the assigned work to any other agency or entity, the contract shall be terminated immediately.

(v) Deduction of Taxes:

All taxes applicable under the laws of India for service-related works shall be deposited as per the prescribed rules. Income Tax shall be deducted at source (TDS) as per the applicable provisions. Any other taxes applicable as per laws shall also be deducted accordingly.

(vi) Termination of Contract:

The contract may be terminated by giving 15 days' notice in case of violation of any contractual terms and conditions. Similarly, if the firm becomes insolvent or bankrupt, the contract may also be terminated and action shall be taken as per the applicable rules. Any loss caused to the Government/Department shall be recoverable from the coaching firm through appropriate legal proceedings.

(vii) Monitoring, Implementation and Review of the Scheme:

The scheme shall be implemented under the supervision of the Assistant Commissioner, Tribal Development, under the overall control of the District Collector. At the school level, the coaching firms shall function under the supervision of the Administrative Officer/Principal of the Prayas School.

In addition, at the State level, the quality of services provided by the coaching firm, adherence to the work plan, execution of activities, and achievements shall be reviewed periodically. Any deficiencies found during review must be rectified. Failure to do so may result in issuance of a notice, termination of the contract, and initiation of legal action.

(viii) Publicity and Communication:

The coaching firm shall not have any authority to make any public announcements, advertisements, or disclosures regarding this scheme without authorization.

(ix) Dispute Resolution Procedure:

In the event of any dispute relating to the institution, the decision of the ST, SC and OBC & Minority Development Department, Government of Chhattisgarh, Mahanadi Bhawan, Mantralaya, Nava Raipur (Atal Nagar) shall be final and binding. Any appeal or petition regarding the selection

of an institution/coaching agency shall be heard by the Administrative Department within 7 days of receipt of such appeal. For any legal proceedings arising out of the contract, the jurisdiction shall exclusively lie within the State of Chhattisgarh.

(x) Emergency Situations:

In the event of the COVID-19 pandemic or any other emergency situation, the coaching institution shall make necessary arrangements for online teaching, training, and assessment. Payment shall be made based on students' online attendance and academic evaluation. No separate or additional payment shall be made for conducting online classes.

(xi) Disciplinary Action:

The Head of the Department and the concerned District Collector shall have the authority to initiate disciplinary action against coaching institutions selected for the Prayas Residential Schools.

(xii) Exceptional Circumstances:

In situations such as COVID-19 or other extraordinary circumstances, a coaching institution that has been providing teaching/coaching services in the previous year may be granted renewal by the District Collector based on its performance and achievements.

(xiii) Applicability of Rules:

The operation of Prayas Residential Schools under the Chief Minister Child Future Security Scheme shall be governed by the provisions mentioned in the relevant rules and regulations, as well as the terms and conditions specified in the published Expression of Interest (EOI).

(xiv) Disqualification from Future EOI Process:

If a coaching firm/institution has continuously provided teaching and coaching services in Prayas Residential Schools for the last two years, but during those two years not a single student is selected in NIT, IIIT, IIT, MBBS, CLAT, CA, CS, ICWA or CMA, then the concerned firm/institution shall be declared ineligible for participation in the school's future Expression of Interest (EOI) process.

(xv) Dispute Resolution:

In the event of any dispute related to the institution, the decision of the ST, SC and OBC & Minority Administrative Department, Government of Chhattisgarh, Tribal Development Department, Mahanadi Bhawan, Mantralaya, Nava Raipur (Atal Nagar) shall be final and binding.

(xvi) Limit on Number of Schools Assigned:

According to the list received from the District Collector, the Commissioner, Schedule Tribe and Schedule Caste Development Department will verify to ensure that no firm/institute has been allotted more than two Prayas Residential Schools in an academic year. If it is found that the H1 awarded firm/institution is being allotted more than 2 Prayas Residential Schools then based on merit, clarification will be issued for selection of H2, H3, H4 and so firms/institutions. It will be applicable for the Districts other than first two Districts that have completed the EOI procedure. In exceptional circumstances, the Head of Department will be competent to permit any firm/institution for allotment of more than two Prayas Residential Schools.

(xvii) Department's Discretionary Powers:

The Administrative Department shall have the discretion to Grant exemptions regarding any provision of the rules/guidelines/tender, and to incorporate any point deemed appropriate in the interest of the students, the transparent system and the best interests of the Department.

23. Cancellation of Expression of Interest (EOI) :-

In any unavoidable or exceptional circumstances, the competent authority, namely the District Collector, may extend the submission deadline of the Expression of Interest (EOI) or cancel the EOI process, if deemed necessary. No representation, objection, claim, or appeal of any kind against such extension or cancellation shall be entertained or accepted.



24. Authority for Interpretation of EOI Clauses :-

The authority to interpret, clarify, amend, or modify any clause, provision, or condition contained in the Expression of Interest (EOI) shall vest exclusively with the Commissioner, Tribal and Scheduled Caste Development Department. Any interpretation, clarification, amendment, or decision issued by the Commissioner in relation to the EOI shall be final and binding on all concerned parties. **In the event of a discrepancy or conflict between Hindi and English versions of any clause, Hindi version will prevail.**

Collector
District: _____
C.G.



Invitation for Online Expression of Interest (EOI)

The Department invites Online Expressions of Interest (EOI) from registered coaching institutions for providing and managing qualified faculty for teaching and coaching activities in Classes 9th, 10th, 11th, and 12th of Prayas Residential Schools run by the Department during the academic session 2026–27.

(With reference to EOI Notice No. _____ dated _____)

Name of Prayas Residential School.....

Part – I (First Envelope)

Documents Related to Minimum Eligibility Criteria of the Coaching Institution
(To be submitted by the coaching institution as proof of eligibility and qualification as prescribed in the EOI.)

| S. No. | Details (Relevant supporting documents must be attached/uploaded) | | | | | | | | | | | | | | | | | | |
|--------|--|--|---------------------------|--------------------------|----|------------------|---|----|---------------|---|----|-------|--|----|---------|---|----|---------------------|--|
| 01 | <p>Registration of the Coaching Institution :-</p> <p>The coaching institution applying for the EOI must be registered under the Government of India or the Government of Chhattisgarh in any one of the following categories:-</p> <table border="1"><thead><tr><th>S. No.</th><th>Type of Firm/Organization</th><th>Registration Requirement</th></tr></thead><tbody><tr><td>01</td><td>Partnership Firm</td><td>Registration Certificate issued by the Registrar of Firms</td></tr><tr><td>02</td><td>Company / LLP</td><td>Registration under the Registrar of Companies</td></tr><tr><td>03</td><td>Trust</td><td>Trust Registration documents issued by the Registrar</td></tr><tr><td>04</td><td>Society</td><td>Registration under the Societies Registration Act, 1860</td></tr><tr><td>05</td><td>Proprietorship Firm</td><td>Registration under the applicable Gumasta/Shop Establishment Act</td></tr></tbody></table> <p>Conditions:</p> <ul style="list-style-type: none">• The institution must have been registered for at least 3 years as on 01.04.2025.• If the registration is found to be false, invalid, or obtained through misrepresentation, or if a complaint is substantiated, legal action shall be taken against the institution as per rules. <p>Note:</p> <p>Only the original/main firm is eligible to apply. Franchisees will not be accepted.</p> | S. No. | Type of Firm/Organization | Registration Requirement | 01 | Partnership Firm | Registration Certificate issued by the Registrar of Firms | 02 | Company / LLP | Registration under the Registrar of Companies | 03 | Trust | Trust Registration documents issued by the Registrar | 04 | Society | Registration under the Societies Registration Act, 1860 | 05 | Proprietorship Firm | Registration under the applicable Gumasta/Shop Establishment Act |
| S. No. | Type of Firm/Organization | Registration Requirement | | | | | | | | | | | | | | | | | |
| 01 | Partnership Firm | Registration Certificate issued by the Registrar of Firms | | | | | | | | | | | | | | | | | |
| 02 | Company / LLP | Registration under the Registrar of Companies | | | | | | | | | | | | | | | | | |
| 03 | Trust | Trust Registration documents issued by the Registrar | | | | | | | | | | | | | | | | | |
| 04 | Society | Registration under the Societies Registration Act, 1860 | | | | | | | | | | | | | | | | | |
| 05 | Proprietorship Firm | Registration under the applicable Gumasta/Shop Establishment Act | | | | | | | | | | | | | | | | | |

| 02 | <p>PAN and GST Registration :-</p> <p>The firm must mandatorily possess PAN and registration certificates, and copies of the same shall be enclosed with the application. If any tax exemption has been granted, a certificate issued by the competent authority of the concerned department shall be submitted. In case the work is awarded, billing shall be done through the GST Number registered in the State of Chhattisgarh.</p> <table><tr><th>S. No.</th><th>Document</th><th>Details</th></tr><tr><td>1</td><td>PAN</td><td>Attach copy of PAN Certificate.</td></tr><tr><td>2</td><td>GST Number</td><td>Attach copy of GST Certificate and GST Registration Certificate in Chhattisgarh (if available)</td></tr></table> <p>Note:</p> <ol style="list-style-type: none">1. Institutions participating in the Expression of Interest (EOI) process and located outside the State of Chhattisgarh shall mandatorily submit the GST Registration Certificate in Chhattisgarh. The work order shall be issued only thereafter.2. The PAN and GST Number must be in the name of the applicant institution. | S. No. | Document | Details | 1 | PAN | Attach copy of PAN Certificate. | 2 | GST Number | Attach copy of GST Certificate and GST Registration Certificate in Chhattisgarh (if available) | | | | | | |
|--------|---|--|----------|---------|----|----------------------|--|----|--------------|--|----|-------------------------|--|----|------------|--|
| S. No. | Document | Details | | | | | | | | | | | | | | |
| 1 | PAN | Attach copy of PAN Certificate. | | | | | | | | | | | | | | |
| 2 | GST Number | Attach copy of GST Certificate and GST Registration Certificate in Chhattisgarh (if available) | | | | | | | | | | | | | | |
| 03 | <p>(I) The coaching firm must have an average annual turnover of at least Rs. 100.00 lakh (Rs.1 crore) from its competitive examination coaching activities during the last three financial years, namely 2022–23, 2023–24, and 2024–25. Income, revenue, or assets generated from any other activities or business operations conducted by the firm shall not be included in the turnover calculation.</p> <p>As documentary proof, the firm shall submit the Audited Reports (Audit Reports) and Balance Sheets for the last three financial years 2022–23, 2023–24, and 2024–25. In addition, a Chartered Accountant's Certificate must be submitted, clearly showing the separate turnover earned from competitive examination coaching activities for each of the three years 2022–23, 2023–24, and 2024–25.</p> <p>(II) The coaching firm shall submit details of its GST Return (GSTR-1 & 3B) for the month of March 2026 relating to its competitive examination coaching business.</p> <p>(III) The coaching firm shall attach the Income Tax Return (ITR) Acknowledgements and Computation for the financial years 2022–23, 2023–24, and 2024–25.</p> <table><tr><th>S. No.</th><th>Document</th><th>Details</th></tr><tr><td>01</td><td>Turnover Certificate</td><td>Attach as per the prescribed format (Annexure–EC-5).</td></tr><tr><td>02</td><td>Audit Report</td><td>Attach the Audit Reports for the financial years 2022–23, 2023–24, and 2024–25.</td></tr><tr><td>03</td><td>Income Tax Return (ITR)</td><td>Attach the Income Tax Return acknowledgements for the financial years 2022–23, 2023–24, and 2024–25.</td></tr><tr><td>04</td><td>GST Return</td><td>Attach the GST Return (GSTR-1 & 3B) for the month of March 2026.</td></tr></table> | S. No. | Document | Details | 01 | Turnover Certificate | Attach as per the prescribed format (Annexure–EC-5). | 02 | Audit Report | Attach the Audit Reports for the financial years 2022–23, 2023–24, and 2024–25. | 03 | Income Tax Return (ITR) | Attach the Income Tax Return acknowledgements for the financial years 2022–23, 2023–24, and 2024–25. | 04 | GST Return | Attach the GST Return (GSTR-1 & 3B) for the month of March 2026. |
| S. No. | Document | Details | | | | | | | | | | | | | | |
| 01 | Turnover Certificate | Attach as per the prescribed format (Annexure–EC-5). | | | | | | | | | | | | | | |
| 02 | Audit Report | Attach the Audit Reports for the financial years 2022–23, 2023–24, and 2024–25. | | | | | | | | | | | | | | |
| 03 | Income Tax Return (ITR) | Attach the Income Tax Return acknowledgements for the financial years 2022–23, 2023–24, and 2024–25. | | | | | | | | | | | | | | |
| 04 | GST Return | Attach the GST Return (GSTR-1 & 3B) for the month of March 2026. | | | | | | | | | | | | | | |
| 04 | <p>The bidder shall be required to deposit the prescribed Earnest Money Deposit (EMD) online for each work, as detailed in Clause 03 of the EOI document.</p> | | | | | | | | | | | | | | | |

| 05 | <p>The coaching firm should not have been blacklisted by any Government, Public Sector Undertaking (PSU), Department, Agency, or Organization in any State of India. Further, no Show Cause Notice should be pending against the firm; or if any Show Cause Notice was issued in the past, the matter must have been satisfactorily resolved. Additionally, there should be no pending complaints regarding payment of salaries/remuneration to teacher/faculty/faculty members engaged by the firm in the past. A certificate/declaration to this effect must be submitted in the prescribed format provided in Annexure EC-08.</p> | | | | | | | | | | |
|--------|---|---|--------|----------|---------|----|-----------------------------------|---|----|------------------------------|--|
| 06 | <p>The applicant must be registered under the Provident Fund (PF/EPF) and Employees' State Insurance (ESI) schemes. Copies of the PF (EPF) Registration Certificate and ESI Registration Certificate must be attached. Reference: Annexure EC-09.</p> <table border="1"> <thead> <tr> <th>S. No.</th><th>Document</th><th>Details</th></tr> </thead> <tbody> <tr> <td>01</td><td>PF (EPF) Registration Certificate</td><td>Attach a copy of the PF/EPF Registration Certificate.</td></tr> <tr> <td>02</td><td>ESI Registration Certificate</td><td>Attach a copy of the ESI Registration Certificate.</td></tr> </tbody> </table> | | S. No. | Document | Details | 01 | PF (EPF) Registration Certificate | Attach a copy of the PF/EPF Registration Certificate. | 02 | ESI Registration Certificate | Attach a copy of the ESI Registration Certificate. |
| S. No. | Document | Details | | | | | | | | | |
| 01 | PF (EPF) Registration Certificate | Attach a copy of the PF/EPF Registration Certificate. | | | | | | | | | |
| 02 | ESI Registration Certificate | Attach a copy of the ESI Registration Certificate. | | | | | | | | | |

Details of the documents/information to be submitted for assessment of the Mandatory Minimum Eligibility Requirements (EC-1 to EC-9) under the First Envelope.

| S. No. | Annexure | Details |
|--------|---------------|---|
| 01 | Annexure EC-1 | Incorporation Certificate of the Firm / Company / Society. |
| 02 | Annexure EC-2 | • Copy of PAN Certificate.. |
| 03 | Annexure EC-3 | • A copy of the GST Certificate and A copy of the Chhattisgarh GSTIN Registration Certificate, if available with the firm, shall be enclosed. • GST Return (GSTR-1& 3B) for the month of March 2026. |
| 04 | Annexure EC-4 | Income Tax Return (ITR) Acknowledgements and Computations for Financial Years 2022-23, 2023-24 and 2024-25. |
| 05 | Annexure EC-5 | • CA Certificate regarding the turnover of the Coaching Institute / Firm (as per prescribed format). • Audit Reports for Financial Years 2022-23, 2023-24 and 2024-25. |
| 06 | Annexure EC-6 | Certificate issued by the competent authority regarding GST/Income Tax exemption, if applicable. |
| 07 | Annexure EC-7 | Power of Attorney Declaration (as per prescribed format), duly notarized on Rs. 100 stamp paper. |
| 08 | Annexure EC-8 | Self-Declaration Certificate stating that no punitive action has been taken against the Coaching Firm/Institution/Company on account of blacklisting or poor performance (as per prescribed format), duly notarized on Rs. 100 stamp paper. |
| 09 | Annexure EC-9 | • Copy of PF (EPF) Registration Certificate. • Copy of ESI Registration Certificate. |

Format

Annexure – EC-5

Chartered Accountant (CA) Certificate Regarding the Turnover of the Coaching Institute/Firm

This is to certify that I have thoroughly examined the audited reports/accounts of M/s _____ (Name of Coaching Institute/Firm) having its registered address at _____. Based on the examination of the audited records, the turnover generated separately from coaching activities related to JEE, NEET, CLAT, CA/CS/CMA/ICWA (final), Banking, etc. and other activities is as follows : –

| S. No. | Financial Year | Turnover (Amount in Lakhs) | | |
|-------------|----------------|---|-----------------------|-------|
| | | From coaching activities related to JEE, NEET, CLAT, CA/CS/CMA/ICWA (final), Banking, etc | From other activities | Total |
| 01 | 2022–23 | | | |
| 02 | 2023–24 | | | |
| 03 | 2024–25 | | | |
| Grand Total | | | | |

Signature and Official Seal of the
Director/Authorized Representative of the
Coaching Institute/Firm.

Signature of Statutory Auditor with Seal
UDIN No.



Format

Annexure – EC-7

Declaration for Power of Attorney

(To be executed on a Rs.100 Stamp Paper and duly Notarized).

In connection with the Expression of Interest (EOI) issued by the Collector, **District** _____ **Chhattisgarh**, for coaching services in **Prayas Residential School** _____, I, Mr./Ms. _____, son/daughter of _____, residing at _____, aged _____ years, Aadhaar No. _____, being the _____ (Designation/Capacity) of M/s _____, having its registered address at _____, hereby authorize Mr./Ms. _____, son/daughter of _____, residing at _____, Aadhaar No. _____, to act on behalf of the Firm/Company/Institution.

The authorized representative shall be empowered to:

- Participate in discussions, meetings, and negotiations relating to the said EOI.
- Submit and execute agreements/contracts on behalf of the Firm/Company/Institution.
- Sign all documents, records, correspondence, and other papers required for implementation and operation of the project.
- Undertake all acts necessary in connection with the EOI and subsequent contract execution.

I further certify that the above-mentioned authorized person is not involved in any civil, criminal, or judicial proceedings. In the event of any violation of rules, regulations, or conditions by the authorized representative, the Firm/Company/Institution shall be liable for legal and statutory action as per applicable laws.

Signature and Seal of the Proprietor / Partner/Director

Name: _____

Designation: _____

Date: _____

Place: _____

Signature of Witness

Name: _____

Address: _____

Signature: _____



Format

Annexure – EC-8

**Self-Declaration Certificate Regarding Non-Blacklisting / Non-Imposition of
Penal Action on the Coaching Firm/Institution/Company
(To be executed on a Rs.100 Stamp Paper and duly Notarized)**

I, _____ (Name of Director/Authorized Signatory), on behalf of M/s _____, having its registered address at _____, do hereby declare as on this day, Date: _____, that our Firm/Institution/Company has not been debarred, suspended, prohibited, or blacklisted by any Government Department, Local Authority, Agency, Public Sector Undertaking, or any other authority in Chhattisgarh, anywhere in India, or outside India, for any reason whatsoever. No penal, disciplinary, or punitive action has been imposed on our Firm/Institution/Company by any Government Department, Local Authority, or Agency.

In respect of any notice issued by the Department of Tribal and Scheduled Caste Development regarding poor performance of the Firm/Institution/Company; or non-payment of salaries/remuneration to teacher/faculty employed by the coaching institution, such notice(s), if any, have been duly resolved and disposed of by the competent authority, and no proceedings or actions are currently pending against our Firm /Institution /Company.

I further declare that all information furnished herein is true and correct. If, at any stage, any information provided by us is found to be false, misleading, incorrect, or fabricated, the Department shall be free to reject our application, terminate the contract, or take any other action as deemed appropriate under the applicable rules and regulations. I shall be solely responsible for the consequences thereof.

Signature and Seal of the Proprietor / Partner/Director

Name: _____

Designation: _____

Date: _____

Place: _____

Signature of Witness

Name: _____

Address: _____

Signature: _____

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Annexure – TE-1

General Information of the Institution (Supporting documents to be attached for verification)

1. Details of the Registered Coaching Institute :-

- (a) Name of the Registered Coaching Institute:
- (b) Complete Address of the Coaching Institute:
- (c) Telephone Number (with STD Code):
- (d) Name, Address and Mobile Number of the Director/Head of the Coaching Institute:

2. Details of the Society/Firm/Company Under Which the Coaching Institute is Operated :-

- (a) Name of the Society/Firm/Company:
- (b) Complete Address of the Office of the Society/Firm/Company:
- (c) Telephone Number (with STD Code) and Authorized Mobile Number:
- (d) Locations where the Firm is currently operating Coaching Institutes:

3. Registration Details of the Society/Firm/Company :-

- (a) Under which Act is the Society/Firm/Company registered?
- (b) Registration Number and certified copy of the Registration Certificate/By-laws:
- (c) Validity Date of Registration:
- (d) Date of the Last Meeting of the Governing Body:
- (e) Date of the Last General Body Meeting:
- (f) Details of the Chairman and Members/Partners/Directors of the Governing Body (Name, Father's/Husband's Name, Age, Gender and Complete Address):

4. Bank Account Details of the Firm/Company :-

(Attach a copy of the Bank Passbook or Bank Statement containing the account details)

- (a) Name of the Bank:
- (b) Address of the Bank:
- (c) Bank Account Number:
- (d) IFSC Code:

Signature and Seal of the Proprietor / Partner/Director

Name:

Designation:

Date:

Place:

Annexure – TE-2

(Audit Reports and Balance Sheets for the Last Three Financial Years)

(Attach copies of the Audit Reports and Balance Sheets for the last three financial years, duly certified by the Chartered Accountant, wherever applicable.)

Annexure – TE-3

(Details of **THREE SETS** of proposed Teacher/Faculty providing for this Project)

Name of Subject

| S. No. | Name of Teacher/faculty | Qualifications | Name of Institute | Passing Year | Year of Experience | Name of Coaching Institute where teacher/faculty served as teacher/faculty | Experience Certificate of Teacher/faculty in on letter head of Coaching Institute |
|--------|-------------------------|----------------|-------------------|--------------|--------------------|--|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| | | | | | | | |

Annexure – TE-4(A)

(Year Wise Information of Coaching firm regarding students success in different competitions like JEE and NEET at National Level- Average of Last Three years)

| S. No. | Name of Competitive Exam | No. of students securing Overall Rank within 10,000 in JEE (Mains) and 20,000 in NEET at National Level |
|--------|--------------------------|---|
| 1 | JEE Mains | |
| 2 | NEET | |

Information regarding achievement of other exams

| S. No. | Name of Exam | No. of students finally selected |
|--------|------------------------------|----------------------------------|
| 1 | JEE Advance | |
| 2 | AIIMS | |
| 3 | NTSE (2 nd Level) | |
| 4 | Science Quiz | |
| 5 | Olympiad | |
| 6 | SCRA | |
| 7 | Other Important Exam | |

Note:

As far as possible, please provide supporting information and documentary evidence in sufficient detail so that the Evaluation Committee can properly verify and satisfy itself regarding the correctness of the information furnished.

For this purpose, details such as the following should be provided: Name of the student, Name of the examination, Year of qualification/selection, Date of admission in the coaching institute, Admission/Enrolment Number, Receipt number of fee deposited, Mobile number, Name of the District and State, Student's All India Rank (AIR)/Overall Rank, Name of the educational institution allotted/admitted after selection, Copy of the Allotment Letter, Any other relevant supporting documents, The above information should be furnished in a manner that enables verification and authentication of the claims made. **This information must be duly certified by the Statutory Auditor.**

Annexure – TE- 4(B)

(Year Wise Information of Coaching firm regarding No. of students success in different competitions like JEE & NEET at Chhattisgarh State Level- Average of Last Three years)

| S. No. | Name of Competitive Exam | No. of students securing Overall Rank within 10,000 in JEE (Mains) and 20,000 in NEET at National Level |
|--------|--------------------------|---|
| 1 | JEE Mains | |
| 2 | NEET | |

Information regarding achievement of other exams

| S. No. | Name of Exam | No. of students finally selected |
|--------|------------------------------|----------------------------------|
| 1 | JEE Advance | |
| 2 | AIIMS | |
| 3 | NTSE (2 nd Level) | |
| 4 | Science Quiz | |
| 5 | Olympiad | |
| 6 | SCRA | |
| 7 | Other Important Exam | |

Note:

As far as possible, please provide supporting information and documentary evidence in sufficient detail so that the Evaluation Committee can properly verify and satisfy itself regarding the correctness of the information furnished.

For this purpose, details such as the following should be provided: Name of the student, Name of the examination, Year of qualification/selection, Date of admission in the coaching institute, Admission/Enrolment Number, Receipt number of fee deposited, Mobile number, Name of the District and State, Student's All India Rank (AIR)/Overall Rank, Name of the educational institution allotted/admitted after selection, Copy of the Allotment Letter, Any other relevant supporting documents, The above information should be furnished in a manner that enables verification and authentication of the claims made. **This information must be duly certified by the Statutory Auditor.**

Annexure – TE-5**(List of branches of coaching institute in Chhattisgarh)**

| S. No. | District Name | Name of City where coaching institute have been established | Name of Center in-charge and Mobile No. |
|--------|---------------|---|---|
| | | | |
| | | | |
| | | | |

Annexure – TE-6**(Study Material)**

Details of the dedicated subject experts of the Coaching Institute who are engaged as permanent faculty members and are part of the team responsible for preparing the Study Material:

| S. No. | Name of Faculty Member | Educational Qualification | Experience (in Years) | Working with the Institution Since |
|--------|------------------------|---------------------------|-----------------------|------------------------------------|
| 01 | | | | |
| 02 | | | | |

Note:

The Study Material shall be submitted separately to the office of the Assistant Commissioner, Tribal Development, District _____.

Annexure – TE-7**(Attested Powerpoint presentations on Approach, Methodology and Strategy)****Annexure – TE-8****(Information of Project In-charge for the Project)**

| S. No. | Name of Project In-charge for this project | Qualifications | Year of Experience | Name of State | Address | Mobile No. |
|--------|--|----------------|--------------------|---------------|---------|------------|
| | | | | | | |
| | | | | | | |





Annexure – TE-9

Declaration / Consent Certificate (Declaration)
Declaration by the Head/Director of the Institution/Firm/Company

I, _____, holding the position of _____, on behalf of the Coaching Institute/Firm/Company, hereby certify that I have carefully read, understood, and accepted all the terms, conditions, and provisions contained in the published Expression of Interest (EOI) and, being fully satisfied with the same, have submitted this application for **Prayas Boys/Girls Residential School, District _____ (Chhattisgarh)**. I further declare that the information furnished in Part-I, Part-II (Items 1–5), and Part-III of the application, along with the supporting documents attached for verification, is true and correct to the best of my knowledge and belief. I understand and agree that if any information provided in the proposal is found to be false, misleading, inaccurate, or incomplete, the proposal may be rejected, and I shall be responsible for any legal action arising there from. I also agree that any amendments made to the Rules/Guidelines from time to time shall be binding upon me/us. In the event that the Department issues a work order for providing teaching and coaching services, I/we undertake to comply with all departmental instructions, complete the assigned work within the stipulated time period, and adhere to all terms and conditions of the contract.

Date: _____

Place: _____

Signature and Official Seal
(Authorized Signatory)

Name: _____

Designation: _____

For and on behalf of the Institution/Firm/Company.



The Department invites Online Expressions of Interest (EOI) from registered coaching institutions for providing and managing qualified faculty for teaching and coaching activities in Classes 9th, 10th, 11th, and 12th of Prayas Residential Schools run by the Department during the academic session 2026–27.

(With reference to EOI Notice No. _____ dated _____)

**Financial Proposal
Part III (FB-1)**

(To be submitted in the Third Envelope)

| S. No | Name of Work | Classes Covered | Number of Students (Variable) | Rate per Student per Month (Inclusive of All Taxes) | |
|-------|---|--|-------------------------------|---|------------|
| | | | | "In Figures" | "In Words" |
| 1- | Providing Teaching and Coaching Services for Prayas Boys/Girls Residential School _____, District _____ (Chhattisgarh) | Class IX (Session 2026–27) Class X (Session 2027–28) Class XI (Session 2028–29) Class XII (Session 2029–30) | ----- ----- | | |

I hereby agree to undertake the work at the above-mentioned rate per student per month (inclusive of all applicable taxes). In the event of any discrepancy between the rate quoted in figures and the rate quoted in words, the rate quoted in words shall prevail and be treated as final and binding.

**Signature and Official Seal
(Authorized Signatory)**

Name: _____

Designation: _____

For and on behalf of the Institution/Firm/Company.

Notes

1. A separate Financial Proposal must be submitted for each institution/school. The applicant should fill and submit the financial bid only for the institution for which the application is being made.
2. The Financial Proposal shall be submitted online.
3. No overwriting, cutting, erasures, or alterations shall be accepted. Any proposal containing such corrections or alterations is liable to be rejected.
4. For the academic sessions 2026–27, 2027–28, 2028–29, and 2029–30, payment in respect of teaching and coaching services provided to students enrolled in Prayas Boys' and Girls' Residential Schools shall be made only on a per-student basis for the actual month(s) during which teaching/coaching services were delivered to the students present in the institution.

Check List for Minimum Eligibility Criteria (Part-1)

| S. No. | Form | Form Description | EoI Ref. Section | Page No. of Proposal |
|--------|--------|---|------------------|----------------------|
| 1 | E.C.-1 | Incorporation Certificate | | |
| 2 | E.C.-2 | PAN/TAN Certificate | | |
| 3 | E.C.-3 | GSTIN Certificate | | |
| 4 | E.C.-4 | IT Return Certificate | | |
| 5 | E.C.-5 | Turn Over Certificate (C.A. Certificate) | | |
| 6 | E.C.-6 | Exemption from GST (deposit) /IT(deduction) issued by authority | | |
| 7 | E.C.-7 | Power of Attorney | | |
| 8 | E.C.-8 | Self Deduction Certificate & Non Black List Certificate | | |
| 9 | E.C.-9 | Last three months GST return | | |

Check List for Documents of Technical Evaluation (Part-2)

| S. No. | Form | Form Description | EoI Ref. Section | Page No. of Proposal |
|--------|------------|--|------------------|----------------------|
| 1 | T.E.-1 | Detail Information of Registard Firm | | |
| 2 | T.E.-2 | Audit Report & Balance Sheets of three years | | |
| 3 | T.E.-3 | Details of three sets of proposed Teacher/faculty/Faculty providing for this Project | | |
| 4 | T.E.-4 A&B | Year wise Information of Coaching firm regarding No of students coached and success in different competition like JEE & NEET | | |
| 5 | T.E.-5 | List of branches of coaching institute in Chhattisgarh | | |
| 6 | T.E.-6 | Study Material | | |
| 7 | T.E.-7 | Attested Power point presentations on Approach, methodology and strategy | | |
| 8 | T.E.-8 | Information of Project Incharge for the Project | | |
| 9 | T.E.-9 | Declaration | | |
| 10 | T.E.-10 | Any other document as per EOI | | |

Check List for Financial Proposal (Part-3)

| S. No. | Form | Form Description | EoI Ref. Section | Page No. of Proposal |
|--------|--------|--------------------|------------------|----------------------|
| 1 | F.B.-1 | Financial Proposal | | |

आयुक्त/अध्यक्ष
आदिम जाति तथा अनुसूचित जाति
विकास विभाग, इन्द्रावती भवन,
अटल नगर, नवा रायपुर

वित्त नियंत्रक/सदस्य
आदिम जाति तथा अनुसूचित जाति
विकास विभाग, इन्द्रावती भवन,
अटल नगर, नवा रायपुर

अपर संचालक
सदस्य
आदिम जाति तथा अनुसूचित जाति
विकास विभाग, इन्द्रावती भवन,
अटल नगर, नवा रायपुर

उपायुक्त (योजना प्रभारी
अधिकारी)/सदस्य सचिव
आदिम जाति तथा अनुसूचित जाति
विकास विभाग, इन्द्रावती भवन,
अटल नगर, नवा रायपुर

उपायुक्त/सदस्य
आदिम जाति तथा अनुसूचित जाति
विकास विभाग, इन्द्रावती भवन,
अटल नगर, नवा रायपुर

पुर्थी एण्ड कम्पनी (चार्टर्ड
एकाउन्टेन्ट/विशेष आमंत्रित सदस्य
रायपुर, छ.ग.